

MINUTES OF THE MAY 15, 2012  
WORK SESSION OF THE TWSD BOARD OF DIRECTORS

Attending were Chairman Burt Rubinowitz, Treasurer Arden Schug, Director Joe Mainello, and Director Charlie Ross. Director Edward "Mike" Bovey was absent. There being a quorum present the meeting was called to order by Chairman Rubinowitz at 6:00 PM.

**Approval of Agenda:** Joe Mainello moved to accept the agenda as presented. Charlie Ross seconded the motion. There being no discussion, Chairman Rubinowitz called for a vote. All voted aye and the agenda was adopted.

**Status of negotiations and discussion related to Accounting and Consulting Group (ACG) invoices.**

Burt Rubinowitz stated the negotiated agreement was to pay them \$5,510.70 out of savings and for them to take title to \$15,00.00 worth of TWSD property. He was waiting for the State Board of Finance's recommendation as to whether we can deed it, auction the property and pay them with the proceeds, or some other means to pay them from the sale of property. Burt Rubinowitz will find out and report back at the regular meeting at which time the board will need to issue an order to pay.

**Status of audit with Kriegel/Gray/Shaw & Co., P.C.** Burt Rubinowitz stated that Kriegel et al has received the documents they were waiting for from ACG and are currently working on FY09 audit. Burt Rubinowitz will be contacting them to get a firm completion schedule.

**Status of PRC submission.** A request for extension was submitted, but no decision has been made. Burt Rubinowitz will get in touch with Mike Bovey as to the status. The advice notice is due June 4, 2012.

**Status of Request for Proposals for Fiscal Year 2012 audit.** Proposals are due to the board by 10:00 AM Saturday, May 19, 2012. This item will be placed toward the end of the agenda for the regular meeting.

**Discuss adding General Manager as signatory of bank accounts.** Charlie Ross motioned to add General Manager to bank accounts. Joe Mainello seconded. There was much discussion about whether to add him to all accounts or just Western checking. All voted aye to add the General Manager to all bank accounts. That will be accomplished by all board members signing these minutes.

**Discuss filing complaint against junk on Sacramento Road.** Auden Schug discussed how only people living or working within one mile of junk could submit a complaint. The General Manager said he would look into it and might know of someone currently submitting a complaint. He will report his finding during the General Manager's report on Saturday. No action on this item.

**Set the agenda for the May 19, 2012 Meeting.**

Unfinished Business:

Status of negotiations with Accounting and Consulting Group. Issue order to pay.

Status of audit with Kriegel/Gray/Shaw & Co. P.C. completion schedule.

Status of PRC submission.

**Executive Session to discuss appeal and attorney of record.**

New Business:

Status of Request for Proposals for Fiscal Year 2012 audit.

Create method for tracking action items.

Authorize Treasurer to contact auditor and DFA.

ICIP due in June.

Transfer 30% from Standby funds to water funds for next fiscal year (FY2013).

Move allocation of rent from Golf Course fund (515) to General fund (101) for Discover Timberon, Inc.

**Directors Comments.**

Arden Schug discussed the FEMA submission.

There was a discussion about assigning actions items to be followed up on, making a list of these items, and attaching the list to the minutes. The General Manager will also look into an on-line calendar where all the board members have access to it.

Arden Schug brought up the fact that there are missing files. The General Manager will direct the office staff to make a list of these items. There was a discussion about informing Judge Renolds about these missing items and maybe have him persuade Mr. Karnes to return these items.

Arden Schug stated that rent from Discover Timberon Inc. is being allocated to Golf Course fund (513) and it should actually be allocated to General Fund (101).

There was a discussion concerning past due water bills, foreclosures, and liens. Chairman Rubinowitz will ask the attorney about procedures. The General Manager will call the PRC for information about time frame before turning off a meter due to non-payment.

Arden Schug wanted to know the status of the Infrastructure Maintenance Charge. Chairman Rubinowitz is working on implementation.

Chairman Rubinowitz entertained a motion to adjourn. Director Mainello moved to adjourn. Director Ross seconded. There being no discussion, the Chairman called for a vote. All voted aye and the meeting was adjourned at 9:15 P.M.

Minutes approved May 19, 2012: Acting Security Deanna McCall: \_\_\_\_\_

Chairman Burt Rubinowitz: \_\_\_\_\_

Granting Authority for Ronald Wyatt as signatory on all bank accounts this 19th day of May 2012:

Burt Rubinowitz \_\_\_\_\_

Arden Schug \_\_\_\_\_

Joe Mainllo \_\_\_\_\_

Charlie Ross \_\_\_\_\_

Edward "Mike" Bovey \_\_\_\_\_