

MINUTES OF THE NOVEMBER 14, 2017 WORK SESSION
OF THE TWSD BOARD OF DIRECTORS

Attending the meeting were Chairman Joseph Mainello, Vice Chairman Arden Schug, Treasurer Edward “Mike” Bovey, and Director Richard McMullen. Director Marilyn Hatfield attended via conference call. There being a quorum present, the meeting was called to order by Chairman Joseph Mainello at approximately 6:00 pm.

Saluting of the flags was accomplished.

Approval of Agenda: Director Bovey moved to approve the agenda as written. Director McMullen seconded. There being no discussion, Directors Schug, Bovey, McMullen, and Hatfield voted aye. The motion passed.

Old Business.

General Manager’s Report. The General Manager, Ronald Wyatt was absent. The secretary gave his report.

The secretary read the first item thanking Director Schug for convincing the county to restore money for trash removal. Director Schug explained that he convinced the county to pay TWSD the difference between what we collect from customers for trash and what TWSD pays for the trash disposal contract.

The secretary continued with the manager’s report.

There was no answer yet from the State Engineer on how long our well will last at the current production rate.

Water loss for the 1st quarter is down to 65.5%. Loss is improving, but we still have a long way to go.

The road grader should be completed on 11/15/2017.

Construction update: 2-3 more fire hydrants will be installed shortly. 100-125 more remote meters will be installed in 90 days. The golf course well disinfection is complete. A large monitor and 2 laptops will be delivered shortly to the water plant to monitor the SCADA system.

The #6 tank is in service and working very well.

The filtration system is down and we are working on the bugs.

There is no word yet on when the fish will be delivered.

It is really good to hear that we have people wanting to help TWSD with projects. Remember we all live on the mountain; we are all in this together. Thanks to everyone who has come forward.

Director Schug stated that he had talked to Brandi Garcia, Joe Savage, Joe Martinez, and Eric Hall. He stated that we really need to have a face-to-face meeting with these people in Santa Fe to straighten out the population issue. He did some research and we would need a Small Water Advanced operator for the membrane filtration system if we have less than 500 people; more than 500 and we would need a Level 4 water operator.

The secretary stated that the office had received a complaint from a customer concerning remote read meters. There was some discussion.

The secretary stated that the contract with Moore Services needs to be renewed. This will be an agenda item for Saturday.

Treasurer's Report. Director Bovey will give his report on Saturday.

Committee Reports.

Budget Committee. Director Bovey stated that he is planning to have a budget meeting on November 30th and will send out an email when that date is firm. He will be going to a budget conference on November 16th and 17th.

New Business.

Approval of the October 21, 2017 Regular Meeting Minutes. Director Bovey moved to approve the minutes as written and dispense with the reading. Director Hatfield seconded. Directors Schug, Bovey, Hatfield, and McMullen voted aye and the motion passed.

Set agenda for Saturday, November 18, 2017 regular meeting. The secretary read the agenda items.

Chairman Mainello opened the meeting to the audience.

Audience member Michael Gonzalez stated that Policy and Procedures for public documents needs to be posted on the web site. He also stated that employees should be required to read the personnel policy when hired and at least once a year or when there are changes. There was much discussion.

Audience member Bea Huml asked about inventory control. There was some discussion concerning diesel and unleaded gas control; also, using TWSD equipment for private use.

Audience member Terrie Weaver suggested a Safety officer and Human Resources officer. There was much discussion about assigning additional duties to current employees.

Audience member Noreen Gonzalez asked about contractors using our dumpster. There was some discussion. She also asked about recycling and offered to check with Cloudcroft on how they manage their recycling. She also stated that Cloudcroft has remote meters.

Audience member Karen Mainello stated that there should be training in First Aid, Sexual Harassment, etc. Director Hatfield stated that the budget would not support hiring additional people. There was more discussion regarding assigning additional duties to existing employees).

Directors' Remarks.

Director Hatfield stated that she was really happy so many people are attending the meetings and making great suggestions. She said she really appreciated the participation.

Director McMullen thanked the audience for their participation. He stated that he will look into fuel and equipment usage.

Director Schug thanked all for being here. He thanked Michael Gonzalez for the research.

Director Bovey thanked and for coming and stated that there were a lot of good comments.

Audience member Bea Huml asked if the maintenance worker was full time and if he worked on the trucks in the maintenance yard. The secretary replied that he was part-time and that he did work on trucks.

Chairman Mainello said would like to echo the other board members and thanked all for coming. He also thanked the volunteers.

Director Schug stated that we need another metal detector and other equipment for volunteers.

Audience member Michael Gonzalez stated that he had a metal detector that he would use.

Director Bovey moved to adjourn the meeting and Director Hatfield seconded. Directors Schug, Bovey, Hatfield, and McMullen voted aye and the meeting was adjourned.

Minutes Approved November 18, 2017:

Secretary Linda Martin_____

Chairman Joseph Mainello_____