

**MINUTES - SPECIAL MEETING**  
**Board of Directors of Timberon Water and Sanitation District**  
**Tuesday January 20, 2026 at 4:00 pm**  
**Timberon Community Center, "Lodge"**  
**1 Bobwhite Circle, Timberon, NM 88350**

**Authorized by the Board of Directors of the Timberon Water & Sanitation District.**

**CALL TO ORDER**

The meeting was called to order by Otis Price at 4:00 PM.

**Pledge of Allegiance**

**Salute to the New Mexico Flag** *"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."*

**ROLL CALL**

Board members present: Otis Price, Josh McCurdy, Jesse "JJ" Duckett, Derenda Robb.

Present by telephone: Caleb Flora.

A quorum was achieved.

Staff present: General Manager Wendy Case, Secretary Nanette Thorell.

**APPROVAL OF AGENDA**

Director McCurdy moved for approval of the agenda. Director Robb seconded the motion. A vote was called. All voted in favor, none opposed. Motion carried unanimously.

**RE-ELECT OFFICERS – Roll Call Vote**

**Nomination and election of Board Officers consisting of a Chairman who shall be a director, a Vice-Chairman who shall be a director, a Treasurer who shall be a director and a Secretary who may or may not be a director (per article 6.01 of the TWSD Bylaws).**

Director Price reviewed the reason for the re-doing of the election of officers due to a procedural error in the swearing-in at the previous meeting. Secretary Thorell confirmed that all Directors had now been sworn in properly and the Board was ready to proceed with the election.

**Secretary:** Director Price nominated Nanette Thorell for Secretary. Director McCurdy seconded. Director Price called for further nominations. Hearing none, a roll-call vote was taken: Director Price - Yes; Director Flora - Yes; Director McCurdy - Yes; Director Duckett - Yes; Director Robb - Yes. Motion carried unanimously. Nanette Thorell was elected Secretary.

**Chairman:** Director McCurdy nominated Otis Price for Chairman. Director Flora seconded. Director Price called for further nominations. Hearing none, a roll-call vote was taken: Director Price - Yes; Director Flora - Yes; Director McCurdy - Yes; Director Duckett - Yes; Director Robb - Yes. Motion carried unanimously. Otis Price was elected Chairman.

**Treasurer:** Director Flora nominated Director McCurdy for Treasurer. Director Price seconded. Director Price called for further nominations.

At this point, Director Duckett called for Point of Order, stating that Roberts Rules does not require a second when nominating officers. The board noted the point of order, and continued. Hearing no other nominations, a roll-call vote was taken: Director Price - Yes; Director Flora - Yes; Director McCurdy - Yes; Director Duckett - Yes; Director Robb - Yes. Motion carried unanimously. Joshua McCurdy was elected Treasurer.

**Vice-Chair:** Director McCurdy nominated Director Flora for Vice-Chair. Director Price seconded. Director Price called for further nominations. Hearing none, a roll-call vote was taken: Director Price - Yes; Director Flora - Yes; Director McCurdy - Yes; Director Duckett - Yes; Director Robb - Yes. Motion carried unanimously. Caleb Flora was elected Vice-Chair.

### **OLD BUSINESS:**

#### **(1) Discuss/Approve minutes of the January 13, 2026 Regular Meeting.**

Chairman Price moved to approve the minutes of the January 13 meeting. Treasurer McCurdy seconded the motion. A vote was called. All voted in favor, none opposed. The motion to approve the minutes of January 13 carried.

#### **(2) Discuss/Approve monthly transfers from Savings (F&S) to Operations checking account to ensure full payment of the Southwest Disposal invoice for the next two billing cycles (tabled from the January 13, 2026 Regular Meeting).**

Chairman Price explained that the purpose of this item was to ensure the District would not fall behind on Southwest Disposal payments for at least the next two billing cycles. Director Duckett disagreed that Board approval was needed, stating that transfers can be handled in-office with the Treasurer's approval in coordination with the General Manager, and noted that this procedure is already in place.

Chairman Price moved to table the item. Treasurer McCurdy seconded the motion.

A vote was called. All members voted in favor, none opposed, and the motion to table carried.

#### **(3) Read and Adopt Resolution No. 2025/2026-001 BOARD OF DIRECTORS OF THE TIMBERON WATER AND SANITATION DISTRICT, ANNUAL NOTICE OF PUBLIC MEETINGS. (Tabled from the January 13, 2026 Regular Meeting).**

Chairman Price explained that two versions of the resolution had been prepared: one that added an extra meeting on the last Saturday of each month, and another that scheduled only the regular meeting on the second Tuesday of each month at 5:00 p.m. Chairman Price suggested an alternative to the Saturday meeting - calling Special Meetings as often as needed, and the Board agreed.

Chairman Price read the resolution aloud. Treasurer McCurdy moved to adopt Resolution No. 2025/2026-001. Director Robb seconded the motion. A vote was called; all members voted in favor, none opposed, and the motion carried. The resolution was signed by all board members present, and the Secretary applied the TWSD seal.

Regular Meetings will be held on the second Tuesday of each month at 5:00 p.m., with additional Special Meetings called as needed.

## **NEW BUSINESS**

### **(1) Update by Director Price on a conversation with Otero County regarding the dumpster situation.**

Chairman Price reported on a recent conversation with Ralph Murphy (Otero County Sanitation Department) and Tom Porter (Otero County Road Department) regarding the dumpster site. He stated that he was advised that the current dumpster area is not permitted. He also noted that General Manager Case contacted the New Mexico Environment Department and was informed the site has been illegal since 1996. Chairman Price asked how the site had been allowed to operate for so long and was told it had been treated as a construction site.

Chairman Price emphasized that the District needs to address the issue and obtain proper permitting as soon as possible. He said the District cannot go back and start over but can move forward from the current point. A meeting will be scheduled with the appropriate county officials and consultants to ensure the situation is corrected, and he added that permit paperwork is currently in the office and being completed.

Directors and members of the audience provided additional input regarding the location and other related issues.

### **(2) Update by Director Price on a conversation with Otero County regarding options for road maintenance.**

Chairman Price provided an update on a conversation with Tom Porter, Supervisor for the Otero County Road Department, regarding potential road maintenance options for Timberon. Chairman Price explained that the discussion included the possibility of Otero County using the TWSD road grader in exchange for more extensive road work and repairs within Timberon. There were several questions and suggestions from the community, all which were addressed by the Chairman.

### **(3) Discuss progress on the draft of a TWSD Collections Policy and provide a public update.**

Chairman Price provided an update on the District's efforts to develop a TWSD Collections Policy. He stated that office staff have been reviewing applicable New Mexico statutes and have identified potential methods for collecting past-due F&S charges and other amounts owed to the District. Chairman Price reported that a draft policy is currently being prepared and will be reviewed by the District's attorney. Once legal review and approval are complete, the District anticipates moving forward with enhanced collection efforts to address approximately \$1.1 million in outstanding balances.

### **(4) Second, and final, reading of the proposed amendments to the Bylaws (att. Exhibit A)**

In the absence of the Bylaws Committee, Secretary Thorell read the proposed amendments to the Bylaws aloud.

### **(5) Discuss/Approve proposed amendments to the Bylaws.**

The Board discussed proposed bylaw amendments, including the removal of language referencing Robert's Rules of Order. Director Price explained that the reference was being removed because formally adopting Robert's Rules would require adopting the rules in their entirety. He noted that the District is required to follow applicable state requirements, including the Open Meetings Act

(OMA). Director Duckett, who served on the committee, stated that the Board would still generally use Robert's Rules of Order as a guide, but would not formally adopt them. Treasurer McCurdy emphasized the importance of working with state authorities regarding meeting requirements and procedure.

Chairman Price moved to approve the proposed amendments to the Bylaws. Treasurer McCurdy seconded the motion. A vote was called. Director Price - Yes; Director Flora - Yes; Director McCurdy - Yes; Director Duckett - Yes; Director Robb - Yes. Motion carried unanimously. The changes to the Bylaws were amended as written.

**(6) Discuss/Approve moving our accounting to Quickbooks Enterprise Desktop.**

General Manager Case reviewed the reasons for moving the District's accounting to QuickBooks Enterprise Desktop, including ease of conversion, transitioning accounting services away from Granite Mountain Accounting, bringing the work in-house for improved security, and overall cost effectiveness. Director Duckett agreed and noted the estimated cost would be approximately \$350-\$400 per month, including payroll, compared to Granite Mountain Accounting's cost of approximately \$700-\$1,200 per month.

Chairman Price moved to transition TWSD accounting to QuickBooks Enterprise Desktop. Treasurer McCurdy seconded the motion. A vote was called; all members voted in favor, none opposed, and the motion carried unanimously.

**DIRECTORS REMARKS**

Chairman Price asked if there were any questions from the community. There was discussion regarding speeding and the posted speed limit on Sacramento. Chairman Price noted that TWSD does not have authority to enforce speed limits.

Community member Arden cautioned the new Board about taking unilateral actions. The Board agreed.

**MOTION TO ADJOURN**

Chairman Price moved to adjourn the meeting. Treasurer McCurdy seconded the motion. A vote was called. All voted in favor, none opposed and the meeting adjourned at 5:21 PM.

Approved February 10, 2026  
Chairman Otis Price *Otis Price*  
Secretary Nanette Thorell *N Thorell*

