NOTICE OF MEETING – posted 11/7/2026

AGENDA – REGULAR MEETING
Board of Directors of Timberon Water and Sanitation District
Tuesday November 10, 2026 at 5:00 pm
Timberon Community Center, "Lodge"
1 Bobwhite Circle, Timberon, NM 88350

Authorized by Derenda Robb, Chairman of the Board of Directors, Timberon Water & Sanitation District.

CALL TO ORDER

Pledge of Allegiance
Salute to the New Mexico Flag *"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."*

ROLL CALL

APPROVAL OF AGENDA

MANAGER REPORT

TREASURER REPORT

DISCUSS / APPROVE MINUTES of the October 13, 2026 Regular Meeting

OLD BUSINESS
1. Discuss/Approve: the contract for the rental of the Lodge Kitchen to the Waldon's.

2. Discuss / Approve: the updated TWSD Manual of Policies and Procedures.

3. Discuss/Approve: the purchase and distribution of rock gravel around the tables at the Playground.

NEW BUSINESS
1. Discuss / Approve / Disapprove: payment of possible maximum $62,620 in civil penalties assessed by the New Mexico Environment Department (NMED) under Notice of Violation from the 2022 Sanitary Survey #DWB-2548 dated April 9, 2026.

2. Discuss / Approve: TWSD's response to the NM Public Regulation Commission (PRC) Open Monthly Meeting held November 5, 2026, in Docket No. 26-IN THE MATTER OF THE FORMAL COMPLAINT OF Michael Gonzalez AGAINST TIMBERON WATER & SANITATION DISTRICT.

3. Discuss /Approve: Purchase of an AI tool to use, scan, organize, and eventually make District records searchable for public records requests. Recommended plan: Claude Team (Standard Seats) with the estimated cost for 3 staff members at $720.00 per year for annual billing, or $900.00 per year for monthly billing.

4. Discuss / Approve / Disapprove: authorizing TWSD legal counsel to pursue negotiations on a possible settlement in David Hunter v. Timberon Water & Sanitation District, Case No. D-1215-CV-2026-00752.

5. Discuss: Harding/Shockley PRC complaint of 11/2/2026 and TWSD response.

6. Discuss / Approve: COMMERCIAL GROUNDS SERVICE PROPOSAL – Cemetery Grounds Maintenance Agreement at $400 per visit.

7. Discuss / Approve: COMMERCIAL GROUNDS SERVICE PROPOSAL - Lawn Maintenance Service Agreement at $250 per visit.

8. Discuss: Contracting an electrician to advise on electrical issues going on at the Maintenance Facility.

9. Discuss: Requiring daily reports to the Board from the office and field.

PUBLIC QUESTION AND ANSWER SESSION

DIRECTOR'S REMARKS

MOTION TO ADJOURN

Bylaws 5.05 (H): If you are an individual with a disability who is in need of service to attend or participate in the meeting, please contact The Public Information Officer at the TWSD office at (575) 987-2250 at least one week prior to the meeting or as soon as possible.

Bylaws 5.02 Citizen Participation: All persons so desiring shall be permitted to attend and listen to the deliberations or proceedings. The methods of receiving comments from the public are hereby listed. A. Members of the public may request that items for consideration be placed on the agenda at the regular meetings of the BOD where the agenda for the regular meeting is discussed and set. The deadline for making requests to add agenda items by the public is one week prior to the scheduled meeting. The request shall be emailed to the BOD secretary or dropped off at the office using the Agenda request form. There is a five-minute limit for presentations. If that amount of time is insufficient the remaining information may be presented to the BOD in written form for consideration later. B. Members of the public may participate in the discussion of agenda items that have received a motion and second by Board members in the following manner. At least ten minutes prior to the start of a regular, special meeting, or emergency meeting members of the public may place their names on a list stating which agenda item they would like to discuss. After each Board member has had an opportunity to speak the chairman will call on members of the public in the order that their names appear on the list. There will be a five-minute time limit for each speaker. All comments shall be addressed to the chair. C. Members of the public may be permitted to make comments at any time during a meeting, if recognized by the Chairman.

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