

**MINUTES OF THE OCTOBER 19, 2013 REGULAR MEETING
OF THE TWSD BOARD OF DIRECTORS**

Attending the meeting were Chairman Joseph Mainello, Directors Arden Schug, Edward “Mike” Bovey, and Richard “Dick” Dysart. Vice Chairman Watkins was absent. There being a quorum present, the meeting was called to order by Chairman Mainello at 10:00 am.

Saluting of the flags was accomplished.

Approval of Agenda: Director Dysart moved to approve the agenda and Director Bovey seconded. There being no discussion, Chairman Mainello called for a vote. Directors Schug, Bovey, and Dysart voted aye. The motion passed.

General Manager’s Report. Ron Wyatt, General Manager, gave his report (copy attached to these minutes). The Colonias grant should be approved next week. Road grading continues. Director Schug stated that the county was waiting for FEMA funds to repair the fire station bridge. There was some discussion. The GM stated that there were two more weeks of notice in the newspaper for the diversion points at the Springs. The GM and employee Deanna McCall attended a Capital Outlay workshop. There was more discussion.

Treasurer’s Report. Director Schug read the bank balances.

Committee Reports.

Budget Committee. Director Dysart stated that the committee met last Thursday and that there will be a budget meeting on this coming Thursday at 9:30am. The GM will review the actual expenses for the first quarter so the committee can adjust the quarterly budget numbers. Director Schug asked if there was a reason we couldn’t adjust the end of year figures. Director Dysart stated that we have an approved budget and can’t change the totals. Chairman Mainello questioned whether the budget was based on last year’s numbers. Director Dysart explained that it was. Director Bovey stated that the budget is in the best shape it has been in years. There was some discussion.

Chairman Mainello opened the meeting to public comments/questions.

Audience member B.F. Adams asked if the budget was based on the employees’ full time pay or part time. Director Bovey stated that the budget committee was using last year’s numbers based on part time pay. There was some discussion.

Water Rules Committee. Director Bovey stated that he hasn’t heard back from the Water Bureau yet. He stated that he was asked by the board to look into where in the water rules there was a place for legal fees. He stated that the place to put it would be under Rule #10. He stated that he would do a draft to update the rules and send to the board members for review. There was much discussion. Director Schug stated that the board had approved installing PRVs on the customer’s side when the

pressure was above 80 PSI. He stated that the board had approved anti-syphon devices, but that it also was never implemented. There was some discussion about which side the PRV should be on. Director Schug stated that it didn't matter, just as long as it was near the meter.

Director Bovey stated that the agenda should start showing "Water Rate Committee." There was also some discussion concerning a "Personnel Policy Committee". Both were discussed. Director Schug stated that these should be Ad Hoc committees. There was more discussion.

Old Business.

Legal Services RFP. Chairman Mainello asked if this item should be moved to the end of the meeting and the board could go into executive session. Director Bovey moved to move Legal Services RFP to the end of the meeting and Director Dysart seconded. Directors Schug, Bovey, and Dysart voted aye and this agenda item was moved to the end of the meeting.

Adopt Personnel Policy. This item was struck from the agenda as the resolution to adopt this policy was found by office staff and was already adopted.

Approve RCAC Loan Resolution. Director Schug moved to approve the resolution and Director Bovey seconded. Director Schug explained what this was for. Chairman Mainello called for a vote. Chairman Mainello, Directors Schug, Bovey, and Dysart voted aye and the resolution passed with four voting aye and one director absent.

New Business.

Approval of the October 15, 2013 work session meeting minutes. Director Bovey moved to approve the minutes as written and dispense with the reading. Director Schug seconded. Directors Schug, Bovey, and Dysart voted aye and the minutes were approved.

Directors' remarks.

Director Bovey appreciated everyone being there. He stated he also appreciated the agendas being reasonable so the meetings were shorter.

Director Dysart thanked all for coming.

Director Schug wished more people would attend the meetings. Thanked those who did show up. He hoped that we would receive the grants we had put in for so that we could make improvements.

The GM stated that once the large grant is approved, all of the projects will be done at the same time.

Audience member Marilyn Hatfield told the board to keep on keeping on.

Chairman Mainello thanked all for coming.

Director Dysart moved to go into executive session to discuss Legal Services RFP. Director Schug seconded. Chairman Mainello called for a rolling vote. Director Bovey voted aye, Director Schug voted aye, Director Dysart voted aye, Chairman Mainello voted aye and the board went into executive session.

Director Bovey moved to come out of executive session. Director Dysart seconded. Chairman Mainello called for a rolling vote. Director Bovey voted aye, Director Schug voted aye, Director Dysart voted aye, Chairman Mainello voted aye and the board came out of executive session.

Legal Services RFP. The board reviewed the two RFPs received; one from Yarbrow & Associates, P.A., and one from Zach Cook, Attorney at Law. The board evaluated each and passed them to the secretary. The secretary announced that Yarbrow & Associates, P.A. had received the highest percentage. Director Bovey moved to hire Yarbrow & Associates, P.A. as legal counsel to TWSD. Director Schug seconded. Chairman Mainello called for a vote. Chairman Mainello, Directors Schug, Bovey, and Dysart voted aye and the motion passed. The GM will notify the attorneys of the results.

Chairman Mainello entertained a motion to adjourn. Director Bovey moved to adjourn and Director Dysart seconded. Directors Schug, Bovey, and Dysart voted aye and the meeting was adjourned.

Minutes Approved November 12, 2013:

Secretary Linda Martin_____

Chairman Joseph Mainello_____