

MINUTES OF THE FEBRUARY 4, 2014
SPECIAL SESSION OF THE TWSD BOARD OF DIRECTORS

Attending were Chairman Joseph Mainello, Directors Arden Schug, Edward "Mike" Bovey, and Marilyn Hatfield. Director Sally Hatfield was absent. There being a quorum present, the meeting was called to order by Chairman Mainello at 10:00 a.m.

Saluting of the flags was accomplished.

Director Bovey moved to amend the agenda to add approval of agenda and to approve the agenda as amended. Director Schug seconded. Chairman Mainello called for a vote. Directors Schug, Bovey and Hatfield voted aye and the agenda was approved.

Approval of the January 18, 2014 Regular Meeting minutes. Director Schug moved to approve the minutes as written and dispense with the reading. Director Bovey seconded. There being no discussion, Chairman Mainello called for a vote. Directors Schug, Bovey, and Hatfield voted aye and the minutes were approved.

Colonias Infrastructure Project Fund Loan/Grant No. 2998-CIF (\$584,887.00). Director Schug explained that this was a twenty year loan with a ten percent match for a new Tank 2. There was some discussion. Director Bovey moved to approve Resolution 2013/2014-008 and for the board to sign appropriate paperwork thereto. Director Hatfield seconded. There was more discussion. Chairman Mainello called for a rolling vote. Chairman Mainello voted aye; Directors Schug voted aye; Director Bovey voted aye; and Director Hatfield voted aye. The resolution and supporting documents were approved.

Capital Appropriation Projects. New Mexico Environment Department, Construction Programs Bureau. #12-1475-STB Control & Data Acquisition System (\$72,800.00) (SCADA). Resolution 2013/2014-009. Director Schug explained that this was a legislative grant and was not a loan and there was no interest. The GM stated that our fiscal agent would get 2% off the top. There was some discussion. Director Bovey wanted clarification that this was only partial of what we wanted. Director Schug explained that this was the basic system and that we could purchase additional sensors at a later time. Director Bovey moved to approve Resolution 2013/2014-009 for \$72,800.00 and for the board to sign appropriate documents required for the Construction Programs Bureau. Director Schug seconded. Chairman Mainello called for a vote. Directors Schug, Bovey, and Hatfield voted aye and the resolution was approved.

Capital Appropriation Projects. New Mexico Environment Department, Construction Programs Bureau. #12-1476-STB Maintenance Barn Elect System (\$42,560.00). Resolution 2013/2014-010. Director Bovey moved to approve Resolution 2013/2014-010 for \$42,560.00 and all pertinent paperwork for the Construction Programs Bureau. Director Schug seconded. There was some discussion. Chairman Mainello called for a vote. Directors Schug, Bovey, and Hatfield voted aye and the resolution was approved.

Colonias Applications, Engineers, Inc., Resolution 2013/2014-011. Director Schug explained that this was for a master plan and he gave some background information. There was some discussion. Director Bovey moved to approve Resolution 2013/2014-011 to allow Engineers, Inc. to apply for colonias grants on our behalf. Director Hatfield seconded. Chairman Mainello called for a vote. Chairman Mainello, Directors Schug, Bovey, and Hatfield voted aye and the resolution was approved.

Water Trust Board, Engineers, Inc., Resolution 2013/2014-012. Director Schug explained that this authorized Engineers, Inc. to apply for funding assistance to the Water Trust Board. There was some discussion. Director Bovey moved to approve Resolution 2013/2014-012 to allow Engineers, Inc. to apply for funding assistance from the Water Trust Board on our behalf. Director Schug seconded. Chairman Mainello called for a vote. Directors Schug, Bovey, and Hatfield voted aye and the resolution was approved.

The New Mexico Finance Authority, Engineers, Inc. Resolution 2013/2014-13 Carissa Springs Improvement. Director Schug explained that this authorized Engineers, Inc. to apply for financial assistance to the New Mexico Finance Authority for the Colonias Infrastructure Fund for improvements to Carissa Springs. There was some discussion. Director Bovey moved to approve Resolution 2013/2014-013 to allow Engineers, Inc., to apply for funding assistance from the New Mexico Finance Authority on our behalf for improvements to Carissa Springs. Director Hatfield seconded. There was more discussion. Chairman Mainello called for a vote. Directors Schug, Bovey, and Hatfield voted aye and the resolution was approved.

The New Mexico Finance Authority, Engineers, Inc. Resolution 2013/2014-014 Study and Supplemental Water well. The General Manager, Ronald Wyatt explained that this was for a new well. There was some discussion. Director Bovey moved to approve Resolution 2013/2014-014 to allow Engineers, Inc. to apply for funding assistance from the New Mexico Finance Authority on our behalf for a study and supplemental water well. Director Hatfield seconded. There was more discussion. Chairman Mainello called for a vote. Directors Schug, Bovey, and Hatfield voted aye and the resolution was approved.

Discuss Source Water Protection Program. The General Manager explained that he received a letter from Martha Graham, Source Water Protection Specialist, New Mexico Rural Water Association, that she will send to USDA-ARS to help with approvals of our grants. He explained that there are some improvements we need to make such as fencing and signs. There was some discussion.

Discuss water rate increase analysis. The General Manager explained that Olga from RCAC offered to do the analysis free of charge. There was some discussion. Director Bovey moved to ask Olga what information she needed so that we could get that information to her to do a water rate increase analysis. Director Hatfield seconded. There was much more discussion. Director Bovey moved to amend motion to have Olga do water rate increase analysis. Director Hatfield seconded. There was more discussion. Director Bovey withdrew both motions. Director Bovey moved to request Olga do water rate analysis for TWSD and that the General Manager make that request. Director Hatfield seconded. Chairman Mainello called for a vote. Directors Bovey and Hatfield voted aye. Director Schug abstained. Chairman Mainello voted aye and the motion was approved.

Discuss Asset Management Program. The General Manager asked if Olga said that this had to be done once a year. Director Bovey replied in the affirmative. There was some discussion. Director Bovey recommended that the General Manager ask Olga about the CUPSS program.

Public invited to be heard. No comments by audience.

Directors Remarks.

Director Hatfield was glad everyone attended. She said that it would be a pleasure to work with the board.

Director Bovey thanked all for coming. He stated that he was looking forward to getting started on the next advice notice.

Director Schug had no remarks.

General Manager, Ronald Wyatt, stated that everyone was doing a fantastic job.

Chairman Mainello asked what the status was for purchasing the land for the new tank. The General Manager stated that he would get a price this week for a 50 by 50 square foot plot. The Chairman asked what the public meeting was for on Saturday, February 15th. The General Manager stated that he will hold the meeting at 9:00 before the regular meeting and that it was a requirement of Engineers, Inc., to obtain grants/loans. The Chairman asked the General Manager to get in touch with Olga and request more handbooks.

The General Manager stated that the board should be a five member working board. He stated that he needs help with all the ongoing projects.

Chairman Mainello stated that he, along with Director Schug went to see the attorney. Title searches need to be done. There was some discussion. Director Bovey volunteered his wife and himself to do the training for title searches.

Director Schug stated that he wanted to go over the water system map with the other board members after the meeting.

Chairman Mainello entertained a motion to adjourn. Director Bovey moved to adjourn the meeting and Director Hatfield seconded. Directors Schug, Bovey, and Hatfield voted aye and the meeting was adjourned.

Minutes approved and adopted February 11, 2014 Secretary Linda Martin _____

Chairman Joseph Mainello _____