

MINUTES OF THE FEBRUARY 8, 2020
REGULAR MEETING OF THE TWSD BOARD OF DIRECTORS

Attending the meeting were Chairman Richard McMullen, Vice Chairman Ronald Wyatt, Secretary Linda Martin, and Director Faith McLemore. Treasurer Rachele Tycksen has turned in her resignation.

Saluting of the flags was accomplished.

Approval of the Agenda. Director Martin stated that she didn't understand any of the closed session items. Chairman McMullen stated that he would cover them towards the end of the meeting. Director Martin moved to approve the agenda as written and Director McLemore seconded. Chairman McMullen, Directors Wyatt, Martin, and McLemore voted aye and the motion passed.

General Manager's Report/Remarks. The General Manager, Craig Bacon, gave his remarks.

1. Standardizing the billing cycle has been accomplished.
2. He has created a monthly report for recurring reports (engineer, water sampling).
3. Clean up and organization of the maintenance shop has been accomplished.
4. There is a leak in the pump house valve; a new valve is on order.
5. SCADA – it is a later agenda item.
6. New emails of @timberwater.com are in effect. It will save about fifty percent.
7. The debit card is now in the GM's name.
8. The foreclosures are now in TWSD's name.
9. Several leaks have been repaired.
10. He is working on getting a light for the dumpster area.

Audience member Kathleen Robb suggested getting a solar light for the dumpster area. The GM said he was looking into all options.

Audience member Arden Schug stated that there was a leak in the plant valve. The GM replied that he is getting a replacement.

Audience member Terri Borzoni thanked the GM for cleaning up the maintenance shop area.

Treasurer's Report. Chairman McMullen read the bank balances as of January 31, 2020: Checking, \$84,055.80; Standby, \$73,335.28; Restricted, \$46,957.76; F&S, \$161,463.39; USDA Debt \$5,899.80; Short term asset, \$110,456.58 Construction Loan, \$851.48.

Committee Reports.

Budget Committee. The next meeting will be February 13, 2020 at 1:00 pm.

Personnel Policy Committee. Kathleen Robb stated that they were looking at the Union Contract. The next meeting will be February 27, 2020, at 1:00 pm.

Old Business.

Discuss/Approve Carissa Springs project to dig test hole for water level assessment (tabled from last meeting). Director Martin moved to continue the table and Director Wyatt seconded. Chairman McMullen, Directors Wyatt, and Martin voted aye. The table will continue.

Discuss/Approve continued use of Preston for SCADA. The GM stated that he had gotten no response to his continued calls to Preston. There was much discussion. Chairman McMullen moved to have the GM find a replacement. Director McLemore seconded. Chairman McMullen, Directors Wyatt, Martin, and McLemore voted aye and the motion passed.

Discuss/Approve Accounting Contract. Director Martin moved to table this item until the next meeting and Director Wyatt seconded. Chairman McMullen, Directors Wyatt, Martin, and McLemore voted aye and the motion passed.

New Business.

Approve Minutes of the January 18, 2020 Regular Meeting. Director Martin moved to approve the minutes as written and dispense with the reading. Director Wyatt seconded. Chairman McMullen, Directors Wyatt, Martin, and McLemore voted aye and the motion passed.

Discuss/Approve Employee bond issues. There was much discussion. Director McLemore moved to have the four office personnel be bonded. Director Wyatt seconded. Chairman McMullen, Directors Wyatt, Martin, McLemore voted aye and the motion passed.

Discuss/Approve office hours. This falls under the GM's purview. However, Chairman McMullen tasked the GM to do a cost analysis. Director Martin moved to table this item until the cost analysis can be completed. Director Wyatt seconded. Chairman McMullen, Directors Wyatt, Martin, and McLemore voted aye and this item was tabled.

Discuss/Approve new heavy equipment. There was some discussion concerning the ICIP and if TWSD might get state monies for this. Director Wyatt moved to table this item and Director Martin seconded. Chairman McMullen, Directors Wyatt, Martin, and McLemore voted aye and this item was tabled. The GM explained other options for getting used equipment.

Discuss/Approve reducing debt. Director Wyatt explained that TWSD was loaded down with debt because of the USDA and other grants and loans and stated that we can't incur anymore debt. There was much discussion, but no motions were made.

Approve Bulk Water Rule. Chairman McMullen explained that TWSD had discussed this item but failed to vote to approve the rule. Chairman McMullen read the rule and motioned to approve the rule as written. Director Martin seconded. The rule applies only to non-service areas and will include a trash fee. Chairman McMullen, Directors Wyatt, Martin, and McLemore voted aye and the motion passed.

Discuss questions from lawyer regarding PRC and bulk water rule. Chairman McMullen explained that the lawyer couldn't move forward until the rule was approved.

F&S was brought up. Chairman McMullen stated this item will be discussed in June.

Set agenda for February 15th meeting. The secretary read the agenda items.

Closed Session to discuss personnel issues. Chairman McMullen went through the items and stated that a closed session wasn't necessary. All items were either dropped or resolved.

Directors Remarks.

Director Martin thanked all for coming.

Director McLemore thanked all for coming. She reminded the board that she is always available.

Director Wyatt stated that there was good input

Chairman McMullen thanked all for coming and stated that he appreciated the comments.

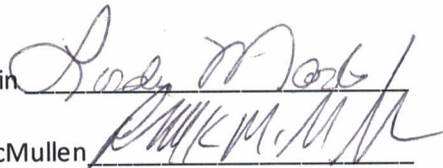
There was some more bulk water discussion and water loss discussion.

Director McLemore moved to adjourn the meeting and Director Wyatt seconded. Chairman McMullen, Directors Wyatt, Martin, and McLemore voted aye and the meeting was adjourned.

Minutes approved February 15, 2020.

Secretary Linda Martin

Chairman Richard McMullen

Handwritten signatures of Linda Martin and Richard McMullen. Linda Martin's signature is written over a horizontal line, and Richard McMullen's signature is written below it, also over a horizontal line.