

MINUTES OF THE MAY 16, 2020  
REGULAR MEETING OF THE TWSD BOARD OF DIRECTORS

Attending the meeting were Chairman Richard McMullen, Vice Chairman Timothy Mahoney, Secretary Linda Martin, and Director Lillian Devine.

Saluting of the flags was accomplished.

Approval of the Agenda. Director Martin moved to approve the agenda as written and Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Martin, and Devine voted aye, and the motion passed.

General Manager's Report. The General Manager gave his report.

1. Dell Telephone will not be sponsoring the pool; that was a misunderstanding. They will supply free internet. The pool is ready to open.
2. The Golf Course is being worked on...should be ready for Memorial Day weekend. We need to establish a Recreation Committee.
3. We are asking for volunteer to help get material on the roads; help drive dump trucks. We need a Road Committee. Joe Bob Shields and Richard Rodriguez have graded at least fifteen roads and put material on approximately five roads.
4. Leaks have been repaired.
5. We are getting two dumpsters at a time (each week). There was some discussion.
6. We have the signs ready to install at the Slash Pits.
7. The office lobby remains closed and employees continue to work from home. The GM is reviewing old board decisions and will update current board on what is still in effect.
8. New tires have been installed on dump truck.
9. Parts for the sprinkler system are on order.
10. Outside restrooms are being readied.
11. Still checking on repairs for windows and doors.

There was some discussion concerning dumpsters.

Community member Noreen Gonzalez had some comments/questions for the GM:

Please add to the GM report water pumped, sold and lost each month and well updates.

Provide grant information.

Are safety meetings being completed? GM – will do.

Status of Golf Course well. GM – Some tests need to be done.

Status of Filtration Plant. GM – Still need some software.

The Chairman stated that the Bulk Water item will go before the PRC on Wednesday.

Provide monthly P&L report.

There was more discussion concerning dumpsters.

**Treasurer Report.** Director Martin read the bank balances. F&S, \$133,704.23; Short Lived, \$117,473.83; Standby, \$138,287.53; Operations, \$31,393.93; Restricted Reserve, \$54,218.52; Reserve, \$6,152.40; USDA Loan, \$852.02. Chairman McMullen stated that the quarterly reports have been completed and approved. If we need a BAR (Budget Adjustment Resolution), it can be done in the 4<sup>th</sup> Quarter.

Committee Reports. None.

### **Old Business.**

Discuss/Approve Community Garden. Director Mahoney researched this and handed out an article concerning how to run and finance a community garden. His opinion is that a community garden is not a responsibility of TWSD. The GM stated that interested parties hold have done the research and them approached the board with a proposal. Chairman McMullen moved to disapprove TWSD from sponsoring a community garden from this point forward because TWSD is not in the gardening business. Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Martin, and Devine voted aye, and the motion passed.

Discuss new email accounts for the board. The GM stated that they should all be set up. Will discuss further in June.

Discuss conference call with DFA regarding reports. Chairman McMullen already addressed this. The GM stated that the Restricted Reserve was not set up for transfers and, because of that, we may need a BAR in the 4<sup>th</sup> Quarter.

### **New Business.**

Approve Minutes of the May 5, 2020 Regular Meeting. Director Martin moved to approve the minutes as written and dispense with the reading. Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Martin, and Devine voted aye, and the motion passed.

Approve board member resignation. Chairman McMullen read Faith McLemore's resignation letter. Director Martin moved to approve the resignation and Director Mahoney seconded. Chairman McMullen Directors Mahoney, Martin, and Devine voted aye, and the motion passed.

Appoint a Treasurer. Director Martin moved to appoint Director Devine as the Treasurer. Director Mahoney seconded. Chairman McMullen asked Director Devine if she would accept; she did. Chairman McMullen, Directors Mahoney, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve purchase of transfer switches. Director Martin moved to table this item until the second regular meeting in June. Director Devine seconded. Chairman McMullen, Directors Mahoney, Devine, and Martin voted aye, and the motion passed.

Discuss update on PER. The GM stated that Bohannon Houston believes the differences with Stephen Deal can be resolved. This will be on the agenda for the second regular meeting in June.

Set agenda for June 2, 2020.

Update on door and window issue.

Discuss email.

Discuss/Approve establishing two committees.

**Directors Remarks.**

Director Devine stated that it was a nice meeting and advised all to stay safe.

Director Mahoney had no comments.

Martin thanked Noreen and others for attending. She advised all to stay safe.

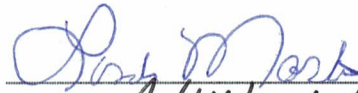
Noreen Gonzalez would like to see the Service Agreement with the accounting firm. Chairman McMullen stated that he would have a copy available for the next meeting.

Chairman McMullen advised all to stay safe and stay within guidelines.

Director Mahoney moved to adjourn the meeting and Director Devine seconded. Chairman McMullen, Directors Mahoney, Devine, and Martin voted aye, and the meeting was adjourned.

Minutes approved June 2, 2020.

Secretary Linda Martin



Chairman Richard McMullen

