

MINUTES OF THE JULY 7, 2020  
REGULAR MEETING OF THE TWSD BOARD OF DIRECTORS

Attending the meeting were Chairman Richard McMullen, Vice Chairman Timothy Mahoney, Treasurer Lillian Devine, Secretary Linda Martin, and Director Kelly Clark.

Saluting of the flags was accomplished.

Approval of the Agenda. Director Martin moved to approve the agenda as written and Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Devine, Martin, and Clark voted aye, and the motion passed.

General Manager's Report. The General Manager gave his report.

1. The CCR has been completed, posted, and sent to the State. There was one violation that we did not know about but has been corrected. It was a chain of custody clerical error.
2. The new VFD was received and installed on 6/26//2020. The insurance adjuster has been here.
3. As a public service, we buried Tosh's large dog.
4. Six new meters were installed.
5. New Mexico Rural Water was here and gave a presentation on Sustainable Management.
6. Bohannon Houston was here to look at proposed underground reservoir site. They said the site by the Springs was a good area.
7. The parts inventory is partially done.
8. The financial books were closed out on 6/30/2020.
9. A steel door has been ordered to separate the lobby from the offices.
10. The annex doors have been ordered and should be here in three weeks. The cost is approximately \$400.00 for three doors.
11. There was a 59% water loss for June.
12. If we need a new pump strainer for the pool, it will cost approximately \$2700.00. We waiting on State approval to open.
13. We have received four line extension requests that we are working on. There was some discussion concerning the procedures for doing a line extension and reimbursement.
14. Working on final budget.
15. Working on the schedule for annual union meeting.
16. He has been the manager for three months now.

Chairman McMullen stated that he did an affidavit concerning bulk water that is now with the PRC for approval.

**Treasurer Report.** Director Devine read the bank balances. F&S, \$127,573.28; Short Lived, \$122,141.73; Standby, \$117,959.83; Operations, \$25,036.27; Restricted Reserve, \$56,355.08 (\$1181.83 transferred in from SB past due); Reserve, \$6,321.20; USDA Loan, \$852.34.

Committee Reports. None.

The GM read figures from the P&L. Net income was \$74,637.73.

### **Old Business.**

Update on Annex Doors and Windows. This was already discussed in the GM report.

Discuss/Approve Auditor. Chairman McMullen designated the RFPs as: Book 1, Kreigel; Book2, Beasley; Book 3, Scott Northam. Director Martin voted #1, Director Mahoney voted #1, Director Devine voted #1, Director Clark voted #1, Chairman McMullen voted #1. Director Martin moved to accept Kreigel as our FY 2020 auditor. Director Devine seconded. Chairman McMullen, Directors Mahoney, Devine, Martin, and Clark voted aye and the motion passed.

### **New Business.**

Approve Minutes of the June 20, 2020 Regular Meeting. Director Martin moved to approve the minutes as written and dispense with the reading. Director Devine seconded. Chairman McMullen, Directors Mahoney, Devine, Martin, and Clark voted aye, and the motion passed.

Approve Minutes of the June 22, 2020 Emergency Meeting. Director Devine moved to approve the minutes as written and dispense with the reading. Director Clark seconded. Chairman McMullen, Directors Mahoney, Devine, Martin, and Clark voted aye, and the motion passed.

Accept Treasurer's resignation. Director Martin moved to accept Lillian Devine's Treasurer resignation letter. Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Devine, Martin, and Clark voted aye, and the motion passed.

Appoint a new Treasurer. Director Martin nominated Director Clark to be the new Treasurer. Director Clark said she would accept. Director Devine seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve restructuring of Recreation and Facilities rental fees. The GM stated that this is a work in progress. There was much discussion. It will be an item on the next agenda.

Closed session to discuss attorney issues. Director Martin moved to go into closed session to discuss attorney issues. Director Devine seconded. Director Martin voted aye, Director Mahoney voted aye, Director Clark voted aye, Director Devine voted aye, Chairman McMullen voted aye, and the board went into closed session.

Director Martin moved to come out of closed session. Director Devine seconded. Director Martin voted aye, Director Mahoney voted aye, Director Devine voted aye, Director Clark voted aye, Chairman McMullen voted aye, and the board came out of closed session. Chairman McMullen stated that no decisions were made in the closed session.

Set agenda for July 18, 2020.

Discuss accumulated junk at Maintenance shop.  
Discuss RV dump site.  
Discuss recreation and facilities fees.  
Discuss/approve final budget.  
Discuss date for meeting with union representative.  
Discuss/Approve reports to DFA and USDA.

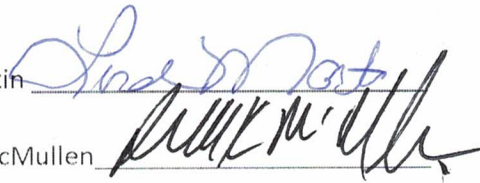
**Directors Remarks. None.**

Director Martin moved to adjourn the meeting and Director Devine seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the meeting was adjourned.

Minutes approved July 18, 2020.

Secretary Linda Martin

Chairman Richard McMullen

The image shows two handwritten signatures in blue ink. The first signature, for Linda Martin, is written over a horizontal line. The second signature, for Richard McMullen, is also written over a horizontal line and is more stylized and larger than the first.