

REGULAR MEETING MINUTES
Board of Directors of Timberon Water and Sanitation District
Tuesday, June 25, 2024, at 4:00 pm
Timberon Community Center, "Lodge"
1 Bobwhite Circle, Timberon, NM 88350

The meeting was called to order by Chairman David Cruey at 4:00 PM

Pledge of Allegiance

Salute to the New Mexico Flag *"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."*

ROLL CALL

Chairman David Cruey, Vice Chair Mark Harding, Treasurer Edward Hardesty, Director Terri Borzoni, Director Allen Burmeister and General Manager Renee Hamilton were all present.

APPROVAL OF AGENDA

Audience Member Michael Gonzalez raised a Point of Order, stating that Chairman Cruey had overstayed his office by 6 months, because his appointment ended January 9, 2024 at the swearing in of officers and board members on that day.

There was much discussion back and forth, and the consensus was that the TWSD would seek advice from the Secretary of State, and our attorneys.

A motion was made by Treasurer Hardesty to accept the agenda as written. Director Burmeister seconded the motion. A vote was called. All voted in favor, none opposed. The motion to accept the agenda as written passed.

MANAGER'S REPORT

GM Hamilton gave her report:

Since June 11th the guys have completed 25 work orders including 7 disconnects, 4 reconnects, 6 major leaks, 3 re-reads, 4 meter box leaks and 1 meter replacement. There are currently 11 open work orders. They will be working on covering all open holes this weekend, we are down to one backhoe, so the process is slow. The guys are working diligently on getting water to the parts of the district that are without water. In the meantime, anyone without water can come to the lodge and get water. We ask that everyone continue to report leaks when you see them.

TREASURER'S REPORT

Treasurer Hardesty gave his report:

Bank balances are at \$19,108.32 in the Standby account. The Checking / Operations account has \$52,240.10, the Emergency fund remains the same at \$86,020.92, the F&S account is at \$36,793.01 and the three USDA accounts are the same, they don't ever change.

We have recently had some enormous legal fees \$41,252.00 which we are paying down.

Since May 30 the Pool has generated \$4,105.00 which went to the F&S account. We are keeping track of the pool money separately so we can see what the pool is generating by itself.

GM Hamilton advised that we will need a transfer of \$3,011.06 F&S funds to cover previous expenses from last month which included \$216.00 for the playground, \$27.00 for the Golf Course, \$1,618.80 for road work, \$229.50 for the slash pit, and \$919.76 for the pool. Chairman Cruey complimented GM Hamilton for the detailed reporting on the allocation of F&S funds.

NEW BUSINESS

1. Discuss/Approve Regular Meeting Minutes of June 11, 2024.

Treasurer Hardesty made a motion to approve the minutes of June 11, 2024. Director Burmeister and Vice Chair simultaneously seconded the motion. A vote was called. All voted in favor, none opposed. The motion to accept the June 11 minutes passed.

2. Discuss/Approve Pool Compliance.

GM Hamilton gave a rundown on the agreement for pool management by the TDC. She announced that we had closed the pool for safety reasons and hope to be open again by Friday. GM Hamilton and Water Operator Kelsey are taking the exam and will be certified CPO's.

3. Discuss/Approve New Chlorine Analyzer.

GM Hamilton presented her research of a new chlorine analyzer for the water treatment plant. Ours is completely obsolete and we cannot get new parts for it if it goes down. A new one costs anywhere between \$3,600.00 - \$5,500.00 GM Hamilton requested a transfer from the Emergency Fund to the General Operations account for the purchase. Audience member Arden Shug offered advice on the use of the system. Treasurer Hardesty made a motion to approve the transfer of up to \$6,000.00 from the Emergency Fund account to the General Operations account for purchase of the chlorine analyzer Vice Chair Harding seconded the motion. A vote was called. All voted in favor, none opposed. The motion to transfer \$6,000.00 from the Emergency Fund account to the General Operations account passed.

5. Discuss/Approve Leak Detection Device.

GM Hamilton presented her research of a subterranean leak detection device and requested a transfer of up to \$7,000.00 from the Emergency Fund account to the General Operations account for the purchase of the leak detection device. Admin Assistant Brad Howard expressed concern about the use of Emergency funds for these types of purchases. There was some discussion about Emergency Funds. Treasurer Hardesty made a motion to approve the transfer of \$7,000.00 from Emergency Funds account to General Operations account for the General Manager to obtain the leak detection device that GM Hamilton described to us. Vice Chair Harding seconded the motion. A vote was called. Vice Chair Harding voted in favor. Treasurer Hardesty voted in favor, Director

Burmeister voted in favor. Director Borzoni opposed. The motion to approve the transfer passed.

6. Discuss/Approve Mutual Aid Agreement with New Mexico Rural Water.

GM Hamilton described the NM Rural Water Mutual Aid Agreement as a resource-sharing agreement between neighboring communities and requested approval to sign up for it. Treasurer Hardesty made a motion to approve TWSD joining the Mutual Aid Agreement with NM Rural Water. Vice Chair Harding seconded the motion. A vote was called. All voted in favor, none opposed. The motion to approve the Mutual Aid Agreement passed.

7. Update Board on TWSD rate increase under review by the NM PRC.

Vice Chair Harding gave an update on the upcoming rate increase and noted that the PRC is recommending that the rate increase be effective as of June 30 of this year, which would include the interim rate increase plus an additional 12%. He went on to say that our TWSD attorneys are recommending that we delay the 12% until at least August 31 after the commission hearings.

8. Discuss/Approve/Disapprove 4% employees base wage increase proposed at the January 9, 2024 TWSD BOD meeting.

Director Burmeister made a motion to approve the 4% employee base wage increase. Treasurer Hardesty seconded the motion. A vote was taken. All voted in favor. None opposed. The motion to approve the 4% employee base wage increase passed.

9. Discuss/Approve Liability Insurance, Equipment Insurance and Automobile Insurance.

The yearly evaluation of our current insurance has been done. The premium will be \$27,000.00. There was some discussion. Treasurer Hardesty made a motion to approve up to \$30,000.00 on a yearly policy, for the insurance. Vice Chair Harding seconded the motion. A vote was taken. All voted in favor. None opposed. The motion to approve the insurance passed.

OLD BUSINESS

There was no old business.

PUBLIC QUESTION AND ANSWER SESSION

Chairman Cruey advised that the TWSD attorneys are continuously working with the state of New Mexico on the legalities of the property transfers.

GM Hamilton stated that we may be able to sell the old listening device up for sale on a government website, and possibly recoup half of our money back.

DIRECTORS REMARKS

Vice Chair Harding and Director Borzoni both thanked the audience for their attendance.

MOTION TO ADJOURN

Vice Chair Harding made a motion to adjourn the meeting. Treasurer Hardesty seconded the motion. A vote was called. All voted in favor. None opposed. The motion to adjourn passed and the meeting adjourned at 4:44 PM.

Approved July 9, 2024

Vice Chair Mark Harding *Mark Harding*

Secretary Nanette Thorell *N Thorell*

