

MINUTES OF THE DECEMBER 17, 2019  
REGULAR MEETING OF THE TWSD BOARD OF DIRECTORS

Attending the meeting were Chairman Richard McMullen, Vice Chairman Clarence "Clark" Clement, Treasurer Michael Gonzalez, and Director Kathleen "Tash" Robb. Director Joseph Mainello addended via teleconference.

Saluting of the flags was accomplished.

Director Robb moved to approve the agenda and Director Gonzalez seconded. Chairman McMullen, Directors Gonzalez, Mainello, and Robb voted aye and the motion passed.

General Manager's Report/Remarks. Director Robb was acting manager from 12/12. She stated that there were some issues with qualifications and gave the following report.

1. The GM job was offered to Craig Bacon on December 13<sup>th</sup>.
2. There was a breach of the water plant computer/SCADA system. The operators moved to a manual quality monitoring. Director Gonzalez explained how the SCADA system can be hacked. There was some discussion.
3. Mr. Bacon accepted the GM job starting on January 6<sup>th</sup>.
4. We are still working on employee job descriptions.
5. There was a leak on Sacramento. It was repaired and sampled.
6. There was a flow problem on Bagdad and Carson.
7. The water operators are insulating meters.

Treasurer's Report. Treasurer Gonzalez thanked everyone for coming. He then read the bank balances as of November 30th: Checking \$31,869.93; Standby \$8,369.94; Restricted \$45,880.15; F&S \$166,700.62; Debt Reserve \$5,730.48; Short Term \$105,756.97; USDA Loan \$850.89. Granite Mountain did an on-site visit on the 10<sup>th</sup> and it went well. Vacation and sick time is now accruing correctly. There was some discussion. There was a transfer from Standby to Restricted Reserves of \$1,075.59. The petty cash was reconciled; it was \$2.00 over. Employee Amy Lane created an Excel spreadsheet so we can track work orders and costs per leak and track trouble areas. We can use grant money for trouble areas. We had an exit interview with the Auditor. One deficiency was removed. There was much discussion. There was some discussion of inventory control.

Committee Reports.

Inspection Committee. Director Clement stated that the committee really doesn't exist and should be dissolved or reestablished in January. The Lounge and Grill is taking care of their building.

Budget Committee. A meeting was conducted on December 12<sup>th</sup>. Most of the discussion concerned the P&L; there was a profit of \$2,934.00. The line items are on budget. There was much discussion concerning health insurance. The proposed previous liens have been cleared. There was more inventory control discussion.

Old Business.

Review/Approve hiring of General Manager. Mr. Bacon from Santa Fe has accepted the job. He has good experience and will start on January 6<sup>th</sup>. Director Gonzalez, after looking at the contract, asked how we got to \$52,000.00. after ninety days. Director Robb explained that the raise is not guaranteed after ninety days. There was much discussion. Everyone is happy with the hire. There is no need for a motion or vote.

New Business.

Approve Minutes of the November 20, 2019 Emergency Meeting. Director Robb moved to approve the meeting as written and dispense with the reading. Director Clement seconded. Chairman McMullen, Directors Clement, Gonzalez, Mainello, and Robb voted aye and the motion passed.

Approve Minutes of the November 23, 2019 Regular Meeting. Not all board members had a chance to review the minutes. Director Robb moved to table this item and Director Gonzalez seconded. Chairman McMullen, Directors Clement, Gonzalez, Mainello, and Robb voted aye and the motion passed.

Approve Minutes of the December 6, 2019 Special Meeting. Director Robb moved to approve the minutes as written and dispense with the reading. Director Clement seconded. Chairman McMullen, Directors Clement, Gonzalez, Mainello, and Robb voted aye and the motion passed.

Approve Minutes of the December 13, 2019 Special Meeting. Director Gonzalez moved to approve the minutes as written and dispense with the reading. Director Robb seconded. Chairman McMullen, Directors Clement, Gonzalez, Mainello, and Robb voted aye and the motion passed.

Review/Approve Drafts One and/or Two of Annual Meeting Resolution 2020-006. This will be on the agenda for Saturday.

The Secretary read the agenda items for Saturday.

Directors Remarks.

Director Robb stated that sitting behind the desk as the acting GM has been interesting.

Director Gonzalez is optimistic about the GM posting and the applicants that were received. He stated that he feels good about Mr. Bacon; he has a good skill set and we need leadership and managerial expertise. He thanked Chairman McMullen and Director Robb for the job they did in selecting candidates.

Director Clement appreciated all for showing up. He stated that he liked the choice for the GM.

Director Mainello stated it was difficult to show appreciation over the phone for the hard work in hiring the GM.

Chairman McMullen thanked all for attending. He reminded everyone of the community dinner on Sunday.

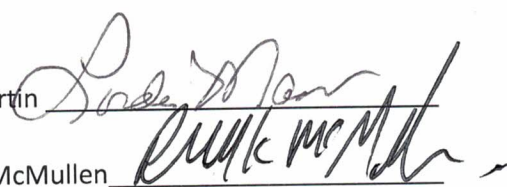
Director Robb stated that the big mouths in the community should attend the meetings.

Director Gonzalez moved to adjourn the meeting and Director Robb seconded. Chairman McMullen, Directors Clement, Gonzalez, Mainello and Robb voted aye and the meeting was adjourned.

Minutes approved December 21, 2019.

Secretary Linda Martin

Chairman Richard McMullen

Handwritten signatures of Linda Martin and Richard McMullen. The signature of Linda Martin is written over a horizontal line, and the signature of Richard McMullen is written over another horizontal line.