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RESOLUTION #09/10-007 NOTICE OF PUBLIC MEETINGS

WHEREAS, the Board of Directors of the Timberon Water and Sanitation District met in special session at the Community Center on January 2, 2010 at 10:00AM as required by law; and

WHEREAS, all meetings of a quorum of members of any board, commission, administrative adjudicatory body or other policy making body of any state agency, any agency or authority of any county, municipality, district or any political subdivision, held for the purpose of formulating public policy, including the development of personnel policy, rules, regulations or ordinances, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of any board, commission or other policy making body are declared to be public meetings open to the public at all times, except as otherwise provided in the constitution of New Mexico or the Open Meetings Act [[Chapter 10, Article 15 NMSA 1978](#)]. No public meeting once convened that is otherwise required to be open pursuant to the Open Meetings Act shall be closed or dissolved into small groups or committees for the purpose of permitting the closing of the meeting; and

WHEREAS, any meeting subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Board of Directors of Timberon Water and Sanitation District to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE BE IT RESOLVED by the Timberon Water and Sanitation District Board of Directors that:

1. Unless otherwise specified, a regular work session shall be held at 6:00PM in the Timberon Community Center each month on the Tuesday preceding the third Saturday of each month. Regular meetings shall be held at 10:00AM in the Timberon Community Center on the third Saturday of each month or as indicated in the meeting notice.
2. The agenda will be available at least twenty-four hours prior to the meeting. Notice of any other regular meetings will be given ten (10) days in advance of the meeting date. The agenda shall be posted at the Community Center and the Community Post Office and will be available at the meeting. Meeting notices shall include an agenda containing a list of specific items of business to be discussed or transacted at the meeting or information on how the public may obtain a copy of such an agenda. Except in the case of an emergency, the agenda shall be available to the public at least twenty-four hours prior to the meeting. Except for emergency matters, a public body shall take action only on items

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appearing on the agenda. For purposes of this subsection, an "emergency" refers to unforeseen circumstances that, if not addressed immediately by the public body, will likely result in injury or damage to persons or property or substantial financial loss to the public body.

3. An individual may be placed on the agenda by submitting a written signed request prior to the meeting. There will be a five minute time limit at the Saturday meeting.

4. Special meetings may be called by the Chairman or a majority of the members upon three (3) days notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four hours before any special meeting.

5. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The Board of Directors will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairman or a majority of the members upon twenty-four (24) hours' notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.

ADOPTED AND APPROVED this 2nd day of January, 2010

BOARD OF DIRECTORS OF THE TIMBERON WATER AND SANITATION DISTRICT:

Chairman Arden Schug_____ FOR____ AGAINST____

Vice Chairman Burt Rubinowitz_____ FOR____ AGAINST____

Treasurer Joe Mainello_____ FOR____ AGAINST____

Director Virgil Beales_____ FOR____ AGAINST____

Director Pete Bowidowicz_____ FOR____ AGAINST____

Attest:_____

Charlie Ross, Secretary of the Board

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**TWSD BOARD OF DIRECTORS
NOTICE OF REGULAR MEETINGS**

Pursuant to New Mexico Open Meeting Act 10-15-1 Notice of Meetings:

**Monthly Work Sessions
6:00PM**

Tuesday, January 11, 2010
Tuesday, February 16, 2010
Tuesday, March 16, 2010
Tuesday, April 13, 2010
Tuesday, May 11, 2010
Tuesday, June 15, 2010
Tuesday, July 13, 2010
Tuesday, August 17, 2010
Tuesday, September 14, 2010
Tuesday, October 12, 2010
Tuesday, November 16, 2010
Tuesday, December 14, 2010

**Regular Monthly Meetings
10:00AM**

Saturday, January 16, 2010
Saturday, February 20, 2010
Saturday, March 20, 2010
Saturday, April 17, 2010
Saturday, May 15, 2010
Saturday, June 19, 2010
Saturday, July 17, 2010
Saturday, August 21, 2010
Saturday, September 18, 2010
Saturday, October 16, 2010
Saturday, November 20, 2010
Saturday, December 18, 2010

If you are an individual with a disability who is in need of a reader, amplified, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the General Manager at 575-987-2250 at least one week prior to the public meeting or as soon as possible prior to the meeting.

Yvonne Ross, Secretary of the Board
Timberon Water and Sanitation District
12/20/2008

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