

REGULAR MEETING MINUTES
Board of Directors of Timberon Water and Sanitation District
Tuesday, November 28, 2023, at 4:00 P.M.
Timberon Community Center, "Lodge"
1 Bobwhite Circle, Timberon, NM 88350

The meeting was called to order at 4:00 PM by Chairman David Cruey.

Pledge of Allegiance.

Salute to the New Mexico Flag: *"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."*

ROLL CALL

Chairman David Cruey, Vice Chair Mark Harding, Treasurer Terri Borzoni, Director Paul Hagemann were all present. Director Jess Radle was absent, the BOD was advised that Jess Radle had resigned his seat the previous day.

APPROVAL OF AGENDA

Vice Chair Harding made a motion to approve the agenda. Director Hagemann seconded the motion. A vote was called. All voted in favor, none opposed. The motion to approve the agenda carried.

MANAGER'S REPORT

Acting General Manager Mark Harding gave his report:

1. One line leak was repaired.
2. Two meter box leaks were repaired.
3. Three new meters were installed.
4. Zero installs pending. One previous install was refunded, as the lot was in a Non-Service area on Fuerte Dr.
5. Well #2 line is complete, it has passed all tests and been certified by the state. The only thing left is the SCADA modifications. The SCADA subscription had not been paid the last 5 years and we need to get that caught up - cost is \$6,084.00.

The RCAC is going to give us some help updating our asset management plan, capital improvement plan, emergency response plan, risk and assessment plan, sanitary survey action plan and a funding pathway plan. This is going to help us out quite a bit when we go to apply for any grants or funding.

TREASURER'S REPORT

Treasurer Borzoni informed the Board that the auditors are working on an audit with December 15th as a completion date. The auditors have requested all the BOD members complete a Fraud And Conflict Of Interest Questionnaire. The form was passed out to all BOD members.

Bank accounts:

Standby \$32,629.28. Loan reserve \$166,824.70. Other loan reserve \$7924.80. Operations \$74,650.51. USDA Loan \$851.92. Emergency reserve \$85,977.92. F&S \$83,392.70

OLD BUSINESS:

1. Discuss / Approve Regular Meeting Minutes from November 14, 2023

Director Hagemann made a motion to approve the minutes. Vice Chair Harding seconded the motion. A vote was called. All voted in favor, none opposed. The motion to approve the minutes carried.

2. Update on the status of the repairs to the High Country Lounge.

Tony McWilliams gave an update on the repairs to the High Country Lounge. The water leakage has been fixed with spray foam. They have stabilized the deck and is adequate for short-term. The entire deck needs to be replaced. Kevin Keune is the contractor overseeing the project. The rough drawings will be converted to architectural drawings at an engineering firm which will take about 6 weeks to complete. So, the time frame for completing the repairs is sometime next spring.

NEW BUSINESS

1. Discuss / Approve / Disapprove Standby liens and water liens.

Director Hagemann made a motion to approve the 42 liens and 1 water lien. Vice Chair Harding seconded the motion. A vote was taken. All voted in favor, none opposed. The motion to approve the liens carried.

Public Question and Answer Session: Have a question and want an answer? Ask the Board.

Director Hagemann asked about the Foreclosure Project. Vice Chair Harding stated that the attorneys have completed a formal demand letter, a list has been compiled, and approximately 30 letters will be sent out from the Rodey law firm.

DIRECTORS REMARKS

Chairman Cruey remarked that we are making great strides forward. Mark Harding is doing an excellent job as acting General Manager. We've got this new water line installed. We've done a lot this year, brought in some capital equipment. If we can continue on this path, we will be doing good things, and that's what we all want.

Director Hagemann made a motion to adjourn the meeting. Treasurer Borzoni seconded the motion. A vote was taken. All voted in favor, none opposed. The motion to adjourn the meeting carried and the meeting adjourned a 4:40 PM.

Approved Dec. 12, 2023

Chairman David Cruey

Secretary Nanette Thorell

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