

REGULAR MEETING MINUTES
Board of Directors of Timberon Water and Sanitation District
Tuesday, April 9, 2024 at 4:00 pm
Timberon Community Center, "Lodge"
1 Bobwhite Circle, Timberon, NM 88350

The meeting was called to order at 4:00 PM by Chairman Cruey.

Pledge of Allegiance

Salute to the New Mexico Flag *"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."*

ROLL CALL

Chairman David Cruey, Vice Chair Mark Harding, Treasurer Edward Hardesty, Director Terri Borzoni were all present. Renee Hamilton was introduced as the General Manager of the Timberon Water & Sanitation District.

APPROVAL OF AGENDA

Treasurer Hardesty made a motion to accept the agenda as written. Vice Chair Harding seconded the motion. A vote was called. All voted in favor, none opposed. The motion to accept the agenda passed.

MANAGER'S REPORT

General Manager Hamilton gave her report:

1. Water production at the filtration unit last month was 5,258,393 gallons. We sold 774,775 gallons. Water loss was 4,483,618 gallons or 85.2%
2. As of March 25th, we repaired 5 meter box leaks, and have 5 more open work orders. There were 19 disconnects. We installed 2 new meters and have 3 more open work orders, and 3 orders to change out the locking curb stops. We did 3 reconnects, and we have 6 open or completed service calls.
3. The pool pump has been ordered and will be here by the end of this month. Also, we do not need to install new drains, they just need new drain covers.

TREASURER'S REPORT

Treasurer Hardesty gave his report on the account balances:

Standby \$34,827.47 (down by \$23,876.25)

General Operations \$56,470.07 (down by \$41,456.32)

F&S \$49,759.67 (down by \$11,159.50)

Emergency fund \$86,020.92 (up by \$21.00 which was probably interest earned)

USDA's \$166,928.78 and \$7924.80 and \$32.14

There were two transfers since the last meeting which included \$11,700 from F&S for the swimming pool and for road maintenance at Arrowhead and Southern Pacific and \$30,000.00 from Standby to General Operations to pay legal fees. On April 3rd I signed checks for \$7,353.02 and on April 8th for \$30,109.51.

OLD BUSINESS

1. Discuss/Approve Regular Meeting Minutes of March 26, 2024.

There was no discussion. Treasurer Hardesty made a motion to accept the minutes. Vice Chair Harding seconded the motion. A vote was taken, all voted in favor, none opposed. The motion to approve the March 26 minutes passed.

2. Update and Discuss Lease Negotiations with DTI (aka High Country Lounge) Management.

Vice Chair Harding gave an update that no information that was requested had been provided. There was some discussion regarding DTI documents that were requested by TWSD Board and a Non-Disclosure Agreement. Vice Chair Harding stated that, as a public official, he would not sign DTI's non-disclosure agreement regarding information provided by DTI as this would be a violation of the NM Government Conduct Act, the New Mexico Open Meetings Act, and the New Mexico IPRA (Inspection of Public Records Act). DTI Vice President Tony McWilliams stated that some of the information had been lost due to a computer issue, but copies of the other available information can be obtained. High Country Lounge manager Neenah McWilliams suggested that a negotiations meeting be scheduled, tentatively, for April 29, at 3:00 pm in the Lodge.

NEW BUSINESS

1. Review/Discuss/Interview Resumes and Candidates for TWSD Board of Directors Open Seat to replace Former TWSD Board Director Paul Hagemann.

Chairman Cruvey asked for 60 seconds of silence in respect for former Director Paul Hagemann "who was a valuable asset to the community and a dedicated member of the board, and we will greatly miss him". Chairman Cruvey introduced the two candidates for the board seat, resumes were reviewed, and each candidate was given an opportunity to speak.

2. Vote to Approve New TWSD Board Director.

A verbal vote was taken. Allen Burmeister was voted in to assume the open board seat. Allen Burmeister took the Oath of Office and was sworn in by Chairman Cruvey.

3. Discuss Fiscal Auditor Process for F/Y 2024-2025.

Vice Chair Harding gave a review on past and present audits. An RFP needs to be sent out in May.

4. Discuss Budget Process for F/Y 2024-2025

Vice Chair Harding reminded the board that our fiscal year runs out June 30th of this year, and we have to have our budget together and approved by the DFA before the end of the fiscal year, so we need to get the budget process going now. Treasurer Hardesty will take the lead on this.

5. Discuss/Approve swimming pool days and hours.

Chairman Cruey asked for input from the audience on the days and hours of operation for the swimming pool. Pool Committee member Peggy Tedford suggested that the pool be open Thursday through Monday from 11am – 4pm, closed on Tuesdays and Wednesdays. Vice Chair Harding made a motion that the pool hours be open Thursday through Monday at 11am to 4pm. Treasurer Hardesty seconded the motion. A vote was called, all voted in favor, none opposed. The motion to approve the swimming pool days and hours passed.

6. Discuss/Approve an authorization of the transfer of up to \$1500.00 from the F & S account to have a licensed examiner conduct a physical examination of both floors of the building known as the High Country Lounge, owned by the Timberon Water and Sanitation District, and located adjacent to the TWSD Golf Course at #90 Pleasant Valley Dr., for the purpose of preparing a Property Inspection Report for the TWSD Board of Directors as part of our due diligence in this matter, agreed upon in our meeting of March 26th, 2024.

There was no discussion. Treasurer Hardesty made a motion to approve the transfer of \$1500.00 from the F&S account for a licensed building inspector for the High Country Lounge. Vice Chair Harding seconded the motion. A vote was called. All voted in favor, none opposed. The motion to approve the transfer passed.

Director Borzoni asked who would schedule the inspection, Vice Chair Harding answered that the GM would do that.

Public Question and Answer Session: Have a question and want an answer? Ask the Board.

There were no questions from the public.

DIRECTORS REMARKS

Chairman Cruey remarked that they appreciate everybody's attendance and participation with the board because this makes a world of difference in determining what to do, and what is right for the community.

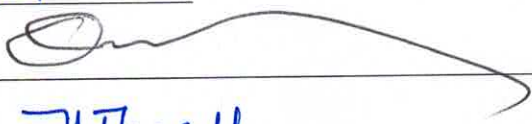
Director Borzoni thanked everybody for showing up.

Vice Chair Harding thanked the pool committee for meeting with him last week.

GM Hamilton thanked everyone, and invited anyone who wants to stop by and introduce themselves, she will be more than happy to meet with them.

Treasurer Hardesty made a motion to adjourn the meeting. Vice Chair Harding seconded the motion. A vote was taken. All voted in favor, none opposed. The meeting adjourned at 5:00 PM.

Approved April 23, 2024

Chairman David Cruey 

Secretary Nanette Thorell NThorell
{SEAL}

