

MINUTES OF THE APRIL 16, 2013
WORK SESSION OF THE TWSD BOARD OF DIRECTORS

Attending were Chairman Joseph Mainello and Directors Arden Schug, Edward "Mike" Bovey and Sally Watkins. There being a quorum present, the meeting was called to order by Chairman Mainello at 6:00 p.m.

Saluting of the flags was accomplished.

Director Bovey moved to approve the agenda and Director Watkins seconded. Chairman Mainello, Directors Schug, Bovey and Watkins voted aye. The agenda was approved.

Old Business.

Manager's Report. The General Manager gave his report (copy of full report attached to these minutes). The auditor contracts for FY12 and FY13 have been approved by the State Auditor. He stated that TWSD employees have started cleaning around Carrissa Springs. He also stated that training and start-up of filtration unit is scheduled for the week of May 20th. Director Bovey asked the status of the road work. The GM replied that the grader operator hadn't had time to grade, but he may start next week. Director Schug asked about the diversion of water. The GM replied that he would contact the State Engineer. **Action item for General Manager.**

Treasurer's Report. He will give his report on Saturday.

Committee Reports. None.

New Business.

Approval of March 26, 2013 special session minutes. Director Bovey moved to dispense with reading and approve the minutes as written. Director Watkins seconded. There being no discussion, Chairman Mainello called for a vote. Directors Schug, Bovey, and Watkins voted aye and the minutes were approved.

Approve \$6,000.00 to \$7,000.00 to design, purchase, and install a frequency converter for the transfer pump. Director Schug explained how the current system is creating large pressure spikes which leads to blow-outs. The frequency converter will prevent that. Director Schug motioned to approve the General Manager to spend \$6,000.00 to \$7,000.00 for a frequency converter and Director Bovey seconded. Dick Dysart asked what fund the money would come from and the General Manager replied that it would come from the Stand-by fund. Directors Schug, Bovey, and Watkins voted aye and the motion passed.

Revisit action item execution. Director Schug stated that we should go back to a separate list of action items because some items were falling through the cracks. There was much discussion. It was decided to use a chalk or dry-erase board to keep track of the items and also a paper copy that could be emailed to board members. The chalk or dry-erase board would show the date, the action, who's responsible, and completion date. **Action item for General Manager.**

Accept Budget Committee recommendation for reserve account implementation. Director Schug stated that the reserve funds are now shown as “expenses”, but they should be shown as “income” or “reserve” funds. There was much discussion after which it was decided that Marilyn Hatfield, Dick Dysart and the office staff would meet at a budget meeting to figure out the correct procedures to allocate funds properly. **Action item for General Manager.**

Swear in new board member. Chairman Mainello swore in Dick Dysart. Director Dysart took his place at the board members table.

There was some discussion about the status of the tank which was approved for purchase that the General Manager is working on completing.

Set Agenda for Saturday, April 20, 2013 regular meeting. Agenda items are:
Approval of work session minutes of April 16, 2013.
Recommendation for reserve account implementation in QuickBooks.

An unidentified audience member asked if TWSD had liability insurance for the airstrip. Several board members explained that the airstrip is owned by the county.

Set Agenda continued.

Discussion to request clarification from county commissioners in reference to airstrip.

Chairman Mainello explained the reason for the hearing on April 22nd. Chairman Mainello further explained the settlement.

Directors Remarks.

Director Bovey thanked everyone for coming.

Director Dysart stated that he hoped the board would not be sorry for his appointment to the board.

Director Schug thanked people that come to the meetings for their interest in this place. He stated that TWDS was doing better financially than they had in a long time.

Director Watkins welcomed Dick Dysart to the board.

Chairman Mainello welcomed Dick Dysart to the board and appreciated him stepping forward to serve. He stated that the progress report was sent to board members for comment. He wants to email it by tomorrow to TWSD’s lawyer who will forward it to Judge Reynolds. He also explained past receivership.

Chairman Mainello entertained a motion to adjourn. Director Dysart moved to adjourn the meeting and Director Watkins seconded. Directors Schug, Bovey and Watkins voted aye and the meeting was adjourned.

Minutes approved and adopted April 20, 2013 Secretary Linda Martin _____

Chairman Joseph Mainello _____