

**MINUTES OF THE DECEMBER 17, 2013 WORK SESSION**  
**OF THE TWSD BOARD OF DIRECTORS**

Attending the meeting were Chairman Joseph Mainello, Vice Chairman Sally Watkins, Directors Arden Schug and Richard Dysart. There being a quorum present, the meeting was called to order by Chairman Mainello at 6:00 pm.

Saluting of the flags was accomplished.

**Approval of Agenda:** Director Schug moved to approve the agenda and Director Watkins seconded. There being no discussion, Chairman Mainello called for a vote. Directors Watkins, Dysart and Schug voted aye. The motion passed.

**General Manager's Report.** Ron Wyatt, General Manager, gave his report (a copy of which is attached to these minutes). The GM has been in touch with the county concerning repair of the Fire Station bridge. The Filtration system is expected to be fixed by Mid-January. Capital Outlay grants have been completed and turned in. He continues work on the USDA grant. The speed control at the plant is working well. The audit has been completed and turned in to the State Auditor.

Director Schug stated that he talked to the county roads department and that they were waiting for FEMA funds to repair the bridge. There was some discussion.

The GM wanted the board to authorize him to purchase a 4WD ATV or mule. There was much discussion some of which included using the vehicle for both meter reading and on the Golf Course. The board asked the GM to get some prices and get back to them. There was more discussion.

**Treasurer's Report.** Director Schug stated that we have the 3<sup>rd</sup> Quarter preliminary budget and the GM needs to review it. He talked about Quickbooks and how the budget committee is managing the budget. He stated that they have made progress and that the DFA is backing us and helping us. There was some discussion. The GM stated that we need about a 6% increase in the water rate to have the funds to pay back the loan. Director Schug stated that Olga of Rural Community Assistance Corporation (RCAC) is working on that. There was more discussion.

**Committee Reports.**

Budget Committee. Director Dysart stated that the budget committee met last week and will not meet again until January, after the holidays. There was some discussion.

**New Business.**

Approval of the November 16, 2013 Regular Meeting Minutes. Director Dysart moved to approve the minutes and dispense with reading. Director Schug seconded. Director Dysart asked what the status was of the foreclosures. Chairman Mainello stated that the meeting they had scheduled with the

attorney was cancelled by the attorney and they haven't been able to meet with him yet. There was some discussion. Chairman Mainello called for a vote and Directors Watkins, Schug, and Dysart voted aye.

Resolution 2013/2014-006, Annual Notice of Public Meetings. This item will be on the agenda for Saturday.

Resolution 2013/2014-007, Drug Testing Policy. This item will be on the agenda for Saturday.

Loan Resolution Security Agreement. This item will be at the Special Meeting, Saturday at 9:30am before the regular meeting.

Discuss By-Laws change regarding elections. The Secretary was advised by the County Clerk that TWSD should change the by-laws so that if there is an election with only one candidate running for each position, there should not have to be an election and, on election day, the candidates would be declared elected. The County Clerk advised that we should check with an attorney before changing the by-laws. There was some discussion. Director Schug stated that the Secretary should contact the Secretary of State because she runs elections for the state and may know the answer. The Secretary will contact her.

Authorize GM to purchase 4WD vehicle. This was discussed during the Manager's Report.

Set agenda for Saturday, December 21, 2013 regular meeting. The GM stated that he would not be present, so there would be no Manager's Report. Director Dysart stated that there would be no Budget Committee Report.

Director Schug stated that he needed authorization from the board to meet with the auditor to discuss the Capital Asset List.

#### **Directors' remarks.**

Director Dysart thanked the community for showing up and hoped that the board was doing their job to the satisfaction of the community.

Director Schug stated that there was a lot going on with the water system and grants. He would like to see water improvements for fire suppression before fire season starts.

Director Watkins thanked everyone for coming.

The GM stated that there were four Capital Outlay projects: Water trucks, filtration system filter, Carissa Springs, and renovating the swimming pool.

Chairman Mainello opened the meeting to the public.

Jane Huisingsh asked what loan was going to be discussed at the meeting next month. The GM stated that was for the \$500,000.00 legislative grant. She also asked about bridge repair and pothole repair. Director Schug replied that the county was here yesterday to look at those things.

Chairman Mainello thanked all for coming.

Chairman Mainello entertained a motion to adjourn. Director Dysart moved to adjourn and Director Watkins seconded. Directors Schug, Dysart and Watkins voted aye and the meeting was adjourned.

**Minutes Approved December 28, 2013:**

**Secretary Linda Martin**\_\_\_\_\_

**Chairman Joseph Mainello**\_\_\_\_\_