

MINUTES OF THE MARCH 12, 2013
WORK SESSION OF THE TWSD BOARD OF DIRECTORS

Attending were Chairman Joseph Mainello and Directors Arden Schug and Sally Watkins. Director Mike Bovey attended telephonically. There being a quorum present the meeting was called to order by Chairman Mainello at 6:00 p.m.

Saluting of the flags was accomplished.

Director Schug moved to approve the agenda and Director Watkins seconded. Directors Schug, Bovey, and Watkins voted aye. The agenda was approved.

Old Business.

General Manager's Report. Ron Wyatt will present his full report on Saturday. The paperwork for the colonias grant has been turned in. The quotes for the FY12 audit are due on Thursday. He is still trying to get help for the Golf Course. Engineers, Inc. are working on the PER. Leaks are being repaired. He is looking into getting a grant for pond liners from RAC.

Treasurers Report. Director Schug will not be here on Saturday, but the General Manager will present the report.

Committee Reports. There will not be a budget meeting on Thursday. The second quarter report has been turned into the DFA.

Director Watkins and friends removed cow patties from five greens on the Golf Course.

Discuss Legal Settlement. Chairman Mainello stated that we probably would not have an address to send the settlement check to until after the court date on April 22nd. We might have to void that check and issue a new one. There was some audit discussion.

New Business.

Discuss Golf Course and Recreation Area proposal. Director Watkins stated that she thought the proposal presented by Zester Hatfield was a conflict of interest if he were to serve on the board of directors. Director Bovey agreed and stated that, with the input from the Golf Course committee, some of the areas presented in the proposal could be implemented. Director Schug also agreed that it was a conflict of interest and that Timberon does not have the funds to invest in improving the Golf Course at this time. He also stated that there are water projects that take priority. Mr. Hatfield wants to present his proposal to the community. There was much discussion.

Chairman Mainello opened the meeting to audience comments.

There was more discussion concerning the Golf Course and Recreation Area proposal. Chairman Mainello stated that Mr. Hatfield could not be on the board and present his proposal. He gave Mr. Hatfield until the end of the meeting to decide if he wanted to be on the board.

Discuss National Incident Management System. Director Schug gave a brief history of this program and how it began. He stated that Timberon is supposed to be part of this and that it is required by the Federal government. All board members could take the course online. Chairman Mainello stated that the board members and the General Manager should take the course. **Action item for Board Members and General Manager.**

Budget Committee recommended reserve apportionment. Dick Dysart, Chairman of the Budget Committee, presented his proposal on how to disperse Standby and F&S funds into the four reserve accounts (a copy attached to these minutes). Director Bovey moved to accept the proposal with the disbursements at the discretion of the General Manager, not to exceed quarterly. Director Schug seconded. There was some discussion. Director Schug stated that this was the first time Timberon would have reserve funds since 2003. Chairman Mainello stated that this would look good to the court/Judge Reynolds. Chairman Mainello called for a vote. Chairman Mainello and Directors Schug, Bovey, and Watkins voted aye and the motion passed. **Action item for General Manager.**

First National Bank debit card. The secretary explained that TWSD does not have a credit card because someone would have to guarantee it with their personal information, but TWSD could get a debit card with the funds coming directly from the checking account. Having this card would make it simpler when ordering online. There was some discussion. Director Schug moved to have the General Manager apply for a First National debit card and Director Bovey seconded. There was more discussion as to how the card would be secured and not misused. The Chairman called for a vote and Directors Schug, Bovey, and Watkins voted aye. The motion passed. **Action item for General Manager.**

Discuss statute to keep cattle off the golf course and private land. Director Watkins has written a petition based on New Mexico Livestock Laws. She will submit it to the county commissioners. There was some discussion. Director Watkins is initiating this as a private citizen and not as a board member.

Approval of February 26, 2013 special session minutes. Director Bovey moved to approve minutes as written and dispense with reading. Director Watkins seconded. Directors Schug, Bovey, and Watkins voted aye and the minutes were approved.

Swear in new board member. Chairman Mainello suggested this item be postponed until the end of the meeting.

Set agenda. The audit contract is the only agenda item.

Fran Trendler, audience member, asked if potential board members' status was checked, i.e., if they were a "qualified elector" registered to vote in New Mexico. Director Schug asked Mr. Hatfield if he was registered to vote in New Mexico and if he received a water bill. Mr. Hatfield replied that he was.

Jane Huisinigh, audience member, asked if TWSD backed up records and if they were stored off-site in case of a fire. There was some discussion. Records are not stored off-site at this time. The General Manager will look into options to store back-up records at another location. This will be added to the agenda to discuss on Saturday. **Action item for General Manager.**

Swear in new board member. Mr. Hatfield appreciated being appointed to the board, but did not want to accept the position at this time. He gave a brief introduction of himself with resume. He wants to pursue briefing the community on his Golf Course proposal.

Discussion concerning adding new board member and posting for new board member. The secretary will prepare posting for new board member.

All future agendas will list "There may be a closed executive session."

Agenda items added for Saturday meeting are "discuss off-site records storage" and "discuss special session to appoint new board member".

The Secretary read the agenda items for Saturday. There was some discussion. The agenda was set.

Directors Remarks.

Director Bovey had no comments and disconnected from meeting at this time.

Director Schug had no comments.

Director Watkins had no comments.

Chairman Mainello thanked Mr. Hatfield. He also thanked the audience for their participation.

Director Watkins moved to adjourn the meeting and Director Schug seconded. Chairman Mainello and Directors Schug and Watkins voted aye and the meeting was adjourned.

Minutes approved and adopted March 16, 2013 Secretary Linda Martin _____

Chairman Joseph Mainello_____