

MINUTES OF THE JULY 6, 2021  
REGULAR MEETING OF THE TWSD BOARD OF DIRECTORS

Attending the meeting were Vice Chairman Timothy Mahoney, Secretary Linda Martin, and Director Lillian Devine. Chairman Richard McMullen attended via telephone. Treasurer Clark was absent.

Saluting of the flags was accomplished.

Approval of the Agenda. Director McMullen moved to approve the agenda as written, and Director Devine seconded. Vice Chairman Mahoney, Directors McMullen, Martin, and Devine voted aye, and the motion passed.

General Manager's Report. The General Manager gave his report.

1. June's metered water sold was 1,130,340 gallons, about the same as the month before. 4,060,798 gallons of water was put into the system, with the Filtration Plant producing a third of that. Water loss was about 2,930,000 gallons, or 72%, that is up 10%. Carissa Springs flow is still averaging approximately 150 gpm to 200 gpm, continuing with little change from the start of the year.
2. The swimming pool should be opening this week, after it is inspected by the state and it looks like we are going to have a new replacement pump on the shelf for backup.
3. The Golf Course is looking better due to the efforts of our grounds crew and many volunteers...this rain should really help.
4. We are still in the process of cleaning up the mess, off and on, behind the Maintenance Shop. We will continue working, as time permits, until it is all gone. However, it has begun to grow again.
5. We are still working on the budget and last FY audit has finally been completed. Union bargaining will most likely happen next week. We touched base with them last week. We have begun working on the Asset year-end inventory and depreciation, and I have begun working on our Asset Management Plan, also updated revisions of our OMP and ERP.
6. The engineers, BHI, have submitted the 60% completion drafts – costs were higher than anticipated so because of the wording of the grants and the opinion of State Environment, we will be using all the money on the overed reservoir at the Springs. Tying the GC well into the main tank has been put on hold while we consider new ideas and search for alternative funding.
7. We are as of today, 25 meter installs behind, but we are catching up on water leaks. Meters are being installed in the order they were requested and paid for. There is one paid line extension pending with 8 requests waiting for an estimate. One backhoe is still being repaired, and we have rented one to increase our capabilities and catch up on things. Roads are being done but requests that necessitate hauling materials cannot be fulfilled due to the equipment problem.
8. Please try to be patient with us. Our small crew is limited in what they can do per day. We know that the large number of leaks recently has put us way behind on new meter installs, line extensions, and road repair. If the pipes cooperate and hold together for a while, we will catch up.

Vice Chairman Mahoney asked about the status of the pool. The GM replied that it should be open this week. Audience member Arden Schug asked about the status of the grant for the GC well. The GM replied that the funds for the GC well and reservoir have been combined to fund the reservoir per Steven Deal. There was some discussion. Audience member Noreen Gonzalez stated that grants need to be worded differently. There was some discussion. Ms. Gonzalez asked how many new meters have been installed. The GM replied that he was not sure, but the water usage has gone up by 300,000 gallons. Ms. Gonzalez asked if there were many past due bills because of COVID. The GM replied there are about ten. There was some discussion concerning roads. Ms. Gonzalez asked if we could contact the county about water collecting on Riverside. The GM replied that there was no place for the water to go.

**Treasurer Report.** Director Martin read the bank balances as of June 30, 2021. F&S, \$150,452.52; Short Lived, \$150,107.45; Standby, \$104,053.65; Operations, \$75,595.81; Restricted Reserve, \$73,553.27 (\$2,199.52 transferred from SB past due); Reserve, \$7,334.00; USDA Loan, \$853.34.

Committee Reports. None. The committees are on hold for now.

#### **Old Business.**

Discuss/Approve Budget. The GM stated that the final budget was not complete yet. It will be ready by the next meeting. It is not due until the end of July. Director Martin moved to table this item until the next meeting and Director McMullen seconded. Vice Chairman Mahoney, Directors McMullen, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve Auction/Other Sales. Vice Chairman Mahoney explained that he is still waiting for some information. Director Martin moved to table this item and Director Devine seconded. Vice Chairman Mahoney, Directors McMullen, Martin, and Devine voted aye, and the motion passed.

#### **New Business.**

Approve Minutes of the June 19, 2021, Regular Meeting. Director Martin moved to approve the minutes as written and dispense with the reading. Director Devine seconded. Vice Chairman Mahoney, Directors McMullen, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve changing name of Restricted Reserves to Asset Management Reserves and increasing current 30% Past Due monthly Standby transfers from 1% up to 10% to Restricted Reserves (Asset Management Reserves). Director McMullen recommended a 5% increase. There was much discussion between the board and the audience concerning what the name change should be. Director Martin moved to change the name of "Restricted Reserves" to "Water Asset Management Restricted Reserves" and Director McMullen seconded. The GM stated that he was not recommending an increase at this time. Vice Chairman Mahoney, Directors McMullen, Martin, and Devine voted aye on the name change and the motion passed. Director McMullen moved to table the increase until next month and Director



Martin seconded. Vice Chairman Mahoney, Directors McMullen, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve board member to negotiate with union. Vice Chairman Mahoney moved to have Treasurer Kelly Clark represent the Board at the union negotiations and Director Martin seconded. Vice Chairman Mahoney, Directors McMullen, Martin, and Devine voted aye, and the motion passed.

Set Agenda for July 17, 2021.

The secretary read the items.

### **Directors Remarks.**

Director Martin stated that the GM did a good job of patching the road on Sacramento.

Vice Chairman Mahoney said he was glad to see Arden and he was happy to meet Noreen.

Director McMullen complimented the audience, the workers and the staff for their work.

Director Devine thanked the GM.

Audience member Noreen Gonzalez asked about the Recreation Committee. The GM replied that the Recreation Committee replaces the Golf Course Committee. Audience member Arden Schug asked about the hammering in system. The GM said he will look into it.

Director Martin moved to adjourn the meeting and Director McMullen seconded. Vice Chairman Mahoney, Directors McMullen, Martin, and Devine voted aye, and the meeting was adjourned.

Minutes approved July 17, 2021.

Secretary Linda Martin



Vice Chairman Timothy Mahoney

