

MINUTES OF THE FEBRUARY 15, 2020  
REGULAR MEETING OF THE TWSD BOARD OF DIRECTORS

Attending the meeting were Chairman Richard McMullen, Vice Chairman Ronald Wyatt, Secretary Linda Martin, and Director Faith McLemore.

Saluting of the flags was accomplished.

Approval of the Agenda. Director Martin moved to approve the agenda as written and Director Wyatt seconded. Chairman McMullen, Directors Wyatt, Martin, and McLemore voted aye and the motion passed.

General Manager's Report/Remarks. The General Manager, Craig Bacon, gave his report.

1. He passed out a cost analysis of opening the office on Fridays.
2. He has updated the General Manager job description.
3. The owner of property next to the plant has offered to sell his land for \$2500.
4. The timberonwater.com addresses are now available.
5. He is closing things out as the GM. He thanked all the employees, board members, and the community.

Treasurer's Report. Director McLemore read the current bank balances: Checking, \$84,055.80; Standby, \$73,335.28; Restricted, \$46,957.76; F&S, \$161,463.39; USDA Debt \$5,899.20; Short term asset, \$110,456.58; Construction Loan, \$851.48.

Committee Reports.

Budget Committee. Director McLemore is looking at all line items and getting them sorted out. There will be a Budget Committee meeting in March. Chairman McMullen stated that overtime pay is way under budget.

Personnel Policy Committee. Committee head, Kathleen Robb explained the outdated policy. She is also looking at and comparing the union contract. The next meeting will be February 27<sup>th</sup> at 1:00 pm.

Old Business.

Discuss/Approve Carissa Springs project to dig test hole for water level assessment (tabled from last meeting). Director McLemore moved to continue table until March 3<sup>rd</sup>. Director Wyatt seconded. There is a February 21<sup>st</sup> meeting scheduled with engineers and Level 4 operator. Chairman McMullen, Directors Wyatt, Martin, and McLemore voted aye. The table will continue.

Discuss/Approve office hours. The GM had previously explained the cost analysis. There was some discussion. The GM recommends postponing any changes until the new GM is on board. Chairman McMullen moved to table this item and discuss it at the next budget meeting. Director McLemore

seconded. Chairman McMullen, Directors Wyatt, Martin, and McLemore voted aye and the motion passed.

Discuss/Approve new heavy equipment. Director Wyatt spoke to Hubert Quintana (our grant representative). The legislature will not make any decisions on grants until the last day of the session which is next Thursday. Director Wyatt will find out the status at that time.

New Business.

Approve Minutes of the February 8, 2020 Regular Meeting. Director Martin moved to approve the minutes as written and dispense with the reading with the addition of "F&S will be discussed in June". Director McLemore seconded. Chairman McMullen, Directors Wyatt, Martin, and McLemore voted aye and the motion passed.

Accept Treasurer Rachele Tycksen's resignation. Chairman McMullen stated that will vote on the Treasurer and GM resignations as one motion. Director Martin moved to approve board member Rachele Tycksen's resignation and general manager, Craig Bacon's resignation. Director Wyatt seconded. Chairman McMullen, Directors Wyatt, Martin, and McLemore voted aye and the motion passed.

Chairman McMullen nominated Director Faith McLemore as the full time Treasurer. Director Martin seconded. Chairman McMullen, Directors Wyatt, McLemore, and Martin voted aye and the motion passed.

Discuss/Approve hiring of new General Manager. Chairman McMullen moved to approve usage of the \$500.00 previously approved, but not used, for advertising General Manager job opening utilizing the revised GM job description. Director Martin seconded. The Chairman stated that the job will be advertised in local newspapers and on various job recruitment sites with a thirty-day deadline. Chairman McMullen, Directors Wyatt, McLemore, and Martin voted aye and the motion passed.

There was some discussion concerning hiring an interim manager for thirty days. The secretary will post an announcement. There was some discussion and explanation by the GM.

Set agenda for March 3, 2020.

- Personnel Policy committee will have a report.

- Appoint/select/swear-in new board member.

- Approve these minutes.

Chairman McMullen stated that he misspoke at the last meeting when he called for volunteers to conduct collections of old fees. The billing clerk is responsible for that.

Directors Remarks.

Director McLemore thanked all for coming. She reminded everyone that she is always available to the community if they have questions.

Director Wyatt said he appreciated everybody for coming.

Director Martin thanked all for coming.

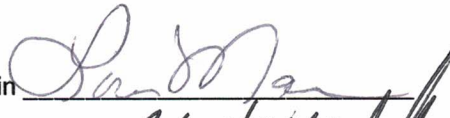
Chairman McMullen thanked all for coming. He stated the new email addresses are available.

Audience member Terri Borzoni stated that she didn't think it was appropriate for previous employees, now board members, to be temporary General Managers. There was much discussion.

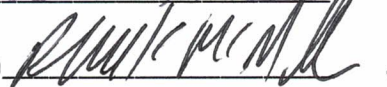
Director Martin moved to adjourn the meeting and Director Wyatt seconded. Chairman McMullen, Directors Wyatt, McLemore, and Martin voted aye and the meeting was adjourned.

Minutes approved March 3, 2020.

Secretary Linda Martin

A handwritten signature in blue ink, appearing to read "Linda Martin", written over a horizontal line.

Chairman Richard McMullen

A handwritten signature in blue ink, appearing to read "Richard McMullen", written over a horizontal line.