

MINUTES OF THE JUNE 20, 2020  
REGULAR MEETING OF THE TWSD BOARD OF DIRECTORS

Attending the meeting were Chairman Richard McMullen, Vice Chairman Timothy Mahoney, Treasurer Lillian Devine, Secretary Linda Martin, and Director Kelly Clark.

Saluting of the flags was accomplished.

Approval of the Agenda. Director Devine moved to approve the agenda as written and Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Devine, Martin, and Clark voted aye, and the motion passed.

General Manager's Report. The General Manager gave his report.

1. He read P&L amounts. There is \$74,637.83 net income.
2. He read numbers of water pumped, billed, etc. There was a 59% loss.
3. Five meters have been installed.
4. Three new line extension estimates have been requested.
5. A part for the SCADA system has been ordered.
6. There was a two-inch line break at the plant which soaked the VFD so that needs to be replaced.
7. The grader blew a hydraulic hose; it has since been repaired. Material has been hauled as needed. We would like to start a road committee.
8. The office has been opened and procedures are being updated.
9. All grants are currently unfunded and on hold. The PER has been approved.
10. We are working on increasing the watering of the Golf Course.
11. We have created a work sheet for the High Country to report Golf Course income.
12. We need to discuss the fee structure for the Golf Course.
13. We have no idea of when the swimming pool can open; we may need a new pump.
14. We need a recreation committee.
15. The survey of the Lodge property is almost complete.
16. Employee Ilene Ricketts is working on staining/painting the Pavilion. We'll see how that goes before starting on the exterior of the Lodge.
17. The sprinkler system for the Lodge lawn is almost complete.
18. We need the State to inspect the Filtration System, but they are working from home right now and can't come to Timberon.

Chairman McMullen asked what we can do to prevent the electronics at the plant from getting flooded again. The GM responded that we can reduce the pressure of the pipe and move it outside.

Audience member Daniels asked about the slash pit; said that it was full. The GM responded that it was pushed this morning. Audience member Daniels also expressed appreciation to Joe Bob and Richard for working on the roads.

Chairman McMullen stated that the fire department is working toward burning the slash pits. There was some discussion.

Audience member Schug had a few comments/questions. He questioned why the High Country gets two thirds of the Golf Course proceeds. Audience member Clements, previous board member, stated

that he negotiated that contract and that the High Country has/continues to make improvements to the building and getting tournaments.

Audience member Schug asked about the mower blades for the Golf Course. The GM explained that the blades can be changed over.

Audience member (on the phone) Noreen Gonzalez had a few questions/comments. She asked about overtime for employees. The GM replied it was approximately \$5,000.00 for the year which was \$2,000.00 under budget. It was approximately \$500.00 last month. She requested a sign be put at the dumpster to direct people to the slash pits for slash. The GM replied that we can get a sign.

There was some discussion about the dumpster.

**Treasurer Report.** Director Devine did not read the bank balances. They were the same as the last regular meeting which was: F&S, \$126,732.49; Short Lived, \$119,808.02; Standby, \$115,573.62; Operations, \$54,089.50; Restricted Reserve, \$55,159.73 (\$941.21 transferred in from SB past due); Reserve, \$6,236.80; USDA Loan, \$852.02.

Audience member Gonzalez asked what the Risk Management expenses were. The GM stated they were \$99,838.57 for the fiscal year.

Committee Reports. None.

### **Old Business.**

Update on Door and Window repair. The GM stated we do not have an answer yet. There was some discussion.

### **New Business.**

Approve Minutes of the June 15, 2020 Special Meeting. Director Martin moved to approve the minutes as written and dispense with the reading. Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Devine, Martin, and Clark voted aye, and the motion passed.

Discuss/Approve annual F&S Resolution. There was some discussion. Director Martin read the new resolution and parts of the previous resolution. Audience member Gonzalez stated that the F&S fees are not authorized by statutes. Chairman McMullen stated that we are just rescinding the old resolution and replacing it with a new resolution. Chairman McMullen moved to rescind the old resolution (2011/2012-005) and approve the new resolution (2019/2020-012) which eliminates the yearly review. Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Devine, Martin, and Clark voted aye, and the motion passed.

Discuss/Approve selection of Auditor. There was some discussion. Board members had not had a chance to review the three proposals. Director Martin moved to table this item until the next meeting. Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Devine, Martin, and Clark voted aye, and the motion passed.

Approve BAR (Budget Adjustment Resolution). There was some discussion. Director Martin moved to approve the BAR and Director Devine seconded. Chairman McMullen, Directors Mahoney, Devine, Martin, and Clark voted aye, and the motion passed.

Revisit rent for Hight Country. Chairman McMullen moved to table this item until the State allows bars to open and Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Devine, Martin, and Clark voted aye, and the motion passed.

Appoint a treasurer. There was some discussion. This item will be on the agenda for the next meeting.

Set agenda for July 7, 2020.

Update on door and windows.

Discuss/Approve Auditor.

Accept current Treasurer's resignation.

Appoint a new Treasurer.

Discuss/Approve restructuring of Recreation and Facility Rental fees.

#### **Directors Remarks.**

Chairman McMullen stated that it was nice to have a live audience again.

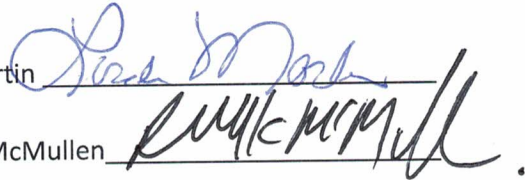
Audience member Gonzalez thanked the GM for his report.

Director Martin moved to adjourn the meeting and Director Clark seconded. Chairman McMullen, Directors Mahoney, Devine, Martin, and Clark voted aye, and the meeting was adjourned.

Minutes approved July 7, 2020.

Secretary Linda Martin

Chairman Richard McMullen

Handwritten signatures in blue ink. The first signature, for Linda Martin, is a cursive script. The second signature, for Richard McMullen, is a more stylized cursive script.